



VALENTINE MEDICAL CENTRE

2 Smethurst Street
Blackley,
Manchester
M9 8PP

Phone: 0844 8151573
Fax: 0161 202 4202

Data Protection act Request for Copies of my Medical Records

Section 1 - Your details		
Title	Forenames	Surname
Address		
Post code		
Date of Birth		
Telephone Number		
Section 2 - Information you require. Please complete 1, 2 or 3		
1	Please provide me with copies of my medical records for the following period	
	From (date)	To (date)
2	Please provide me with copies of information about the following accident/event	
3	Please provide me with copies of my entire medical records from my date of birth to (date).	
Signature of requester		
Date		
There is a charge of £10.00 for access to medical records.		
If photocopies are required there is a charge of 35p per copy up to a maximum of £50.00		
Please enclose payment with request.		
Date received at Valentine Medical Centre		