

MINUTES OF THE SADDLEWORTH MEDICAL PRACTICE

PATIENT PARTICIPATION GROUP MEETING HELD ON

FRIDAY, 19TH APRIL, 2013 AT UPPERMILL SURGERY

1. **Apologies** were received from Joy Brown; Averil Cunnington; Joan Darke; Alma McInnes and Edna Simister-Wolstenholme.
2. **Present** Royce Franklin (Chair and Minutes); Tracy Jenkinson (Practice Manager); David Makin; Ali O'Brien; Eamon O'Daly; Sue Palfrey; Joan Reed; Julia Schofield and Caroline Wallis.
3. **Minutes of the Meeting Held on 26th February** were accepted as a true record.
4. **Matter Arising: (a) Delph Surgery** This has now been approved by the Borough Council and it is anticipated work will be completed during the summer of 2014. Whilst the work is going on there will be a temporary surgery on the car park opposite the library in Delph. **(b) Photographs** Julia has submitted hers. David's still needed. Royce emphasised that if someone did not want their photograph on the board it is their right to refuse. No one present said no. Doctor Watson is dealing with photographs of the doctors.
5. **Action Plan Implementation** The survey and action plan have been submitted to the now defunct P.C.T. No word yet of the assessment of the work. Royce said unexpectedly it has just been announced a similar survey will be on the agenda for all practices this year. He said the timetable for the survey just completed worked well and we need to be thinking at the next meeting about where the focus should lie next year. **Issues (1) Alcohol and Substance Intervention** Contact has been made with Adele alcohol worker and it has been discussed at the Youth Council. **(2) Sexual Health** Alan Higgins Head of Public Health to be contacted. Personal, Social and Health Education Nurse likely to hold workshops away from the school. Satellite Centre a possibility. **(3) Relationship with the School** This will be part of other issues listed. **(4) Leaflet** This work will be in collaboration with the Health and Wellbeing Group. For completion September, 2013. No funding stream allocated. **(5) Notice on the Confidential Screen** These have been taken down. Meeting decided the replacement should be in bold large letters. **(6) Social Media Development** Victoria Howard, Data Quality Co-ordinator at the practice, is getting the Website up to date. **CCG person yet to be contacted.** **(7) Website section for age group.** Once website up to date Sue will take forward. **(8) One Page of Newsletter exclusively for this Age Group – Achieved** – included in the spring edition. Royce mentioned he sends a copy of the newsletter to the National Association for Patient Participation. The secretary has replied how impressed she was with the youth page. Agreed Royce will write to Amy, the author, who had written the page herself thanking her and praising her for her work. Letter to be copied to the head of Saddleworth School from where Amy had been excluded by the end of her school life. **(9) Modifications to the T.V. Monitor** Caroline to look at this with Royce shortly to see what modifications can be made. **(10) Work with Young Carers** These are in the process of being identified. **(11) Work in collaboration with the Health and Wellbeing Group** It has been agreed Royce and Sue will make a presentation at the next sub-group meeting on 5th June, 2013.

6. **Dementia Meeting** Ali attended the meeting last evening and was thanked for producing a most comprehensive report. (copy attached). Royce wanted reassurance that the initiative was not interfering with the work already being undertaken by our own carers' group alternate Fridays. Eamon did not feel it was but had some reservations about the work including whether the workers would be C.R.B. checked.
7. **Newsletter** Royce said we had to find alternative ways of circulating the newsletter. He had taken copies round to Strachans and Co-ops in Uppermill and Delph. Copies had also gone to The Swan and Navigations Inns in Dobcross. Joan had taken some to the Co-op in Greenfield. Tracy had sent a copy via e mail to the patients whose e mail addresses were known and where permission to contact had been given. Royce had sent it round to his various e mail contacts. Members invited to look at other possible distribution points.
8. **Report Back from Health Watch Meeting – 20th March, 2013** Royce had attended and he intends to go to future meetings. It is a good source of information. Members reminded Healthwatch had re-placed Link. They have a duty to strengthen links between patient and practice. Locally the full duties will be published shortly. At the last meeting the new method of transporting patients to and from patients was discussed. Royce said there had been previous complaints about the service now to be taken over by Arriva Transport Solutions Limited. Members were urged to complain to Healthwatch in the event of any problem. Complaints should be sent to info@gaddumcentre.co.uk or 0161 834 6069.
9. **Report Back from the Health and Wellbeing Group** David said the attenders have been split into 3 age groups to look at various issues impacting on the groups. The 16-64 group are looking at obesity. David said Mark Drury representing the C.C.G is a regular attender and minutes are now going to Liam Hughes who chairs the main group centred on the whole of Oldham. David said it would be appropriate for Helen Morris, Dementia Champion to attend a meeting but not yet.
10. **Report From the Carers' Group** Eamon said the meeting for 24th May has been postponed to 31st because of it clash with the whit walks. A full list of events was included in the spring newsletter.
11. **Our Pharmacy** Tracy said the doctors have a new business in partnership with another practice that has a pharmacy which offer free deliver for medication. Patients who choose to use *Our Pharmacy* can contact them directly on 0161 624 5101. Patients can speak to a pharmacist either for advice or if you have questions regarding the medication you have been prescribed. Opening times are Mon-Fri 7am to 10pm and Saturday 7am through till 8am on Sunday. To order a repeat medicine patients can use the internet via ww.saddlewothmedicalpractice.com and choose '*Our Pharmacy*' to deliver you medicines or ring the practice's order line on 01457 821823 between 10am and 12 noon. Tracy said it had become necessary to sign up to this business agreement to control the amount of over-prescribing on repeat prescriptions despite measures put in place in December last year.
12. **Date of the next two meetings: Tuesday, 11th June, 2013 at 2p.m. and Friday 19th July, 2013.**