

MINUTES

Title of Meeting: Patient Participation Group (PPG)

Date: 31st May 2012

Time: 6.30pm – 7.30pm

Venue: Health Education Room, Avondale Health Centre

Present:	Practice	Patients
	Dr Cohen	Jill Atkinson
	Marie Bryan	Carol Smith
		William Wood

Minutes by: Marie Bryan

Item	Topic	Action By
1	<p><u>Apologies</u></p> <p>Edmund Ainsworth</p>	
2	<p><u>Minutes from Previous Meeting</u></p> <p>Agreed as accurate</p>	
3	<p><u>Matters Arising</u></p> <p>All action points had been transferred to the Action Plan</p> <p>Marie informed the Group that due to an urgent meeting which both Dr Cohen and Marie had been required to attend the previous one had needed to be cancelled at short notice and apologies had been sent to all, unfortunately not all received in time, so again apologies.</p>	
4	<p>Marie had uploaded the Patient Survey results along with an Annual report and Action plan for the Group onto the surgery website in line with expectations of the Department of Health.</p> <p>The Patient Survey was conducted in the surgery over a 2 week period in February 2012. All patients attending the surgery were asked to complete a 4 page survey, approximately 250 were completed.</p> <p>As the Patient Survey questions differed from previous is was difficult to compare some data. However, overall our percentage scores have increased.</p> <p>It was agreed by members of the PPG that the questionnaire was too long. Marie advised that the number of questions in the next survey would be reduced whilst retaining some of the</p>	

pertinent ones for comparison data.

5 PPG Action Plan

Please see separate document for updated Action Plan

6 Any Other Business

Marie informed the PPG of the building status in relation to being rebuilt.

We should know by late June/early July if Avondale has received the funding for a re-build of the centre.

7 Next Meeting Date

**Monday 3rd September 2012, Health Education Room,
Avondale**