

HIGHLAND LOCAL MEDICAL COMMITTEE

Tuesday 19th August 2014
Board Room, Assynt House, Inverness at 3.00pm

AGENDA

Timings

- 3.00pm 1. Welcome and apologies - **for information**
- 3.05pm 2. Confirmation of Minutes of the Meeting held on 17th June 2014 - **attached for approval**
- 3.10pm 3. Matters Arising from the Minutes (not otherwise on the agenda)
- 3.15pm 4. Committee Membership
- 4.1 Resignation of Sabeel Saleem – Trainee Rep
 - 4.2 GP Sub and LMC Members – **attached for information**
 - 4.3 GP Sub and LMC Associated Committees – **attached for information**
 - 4.4 CMS Workshop
- 3.25pm 5. Update from other groups - **for information**
- 5.1 GP Reps/GP Sub – **anything to report from the Chairman**
 - 5.2 Chairman's Group Meeting 5th August 2014 - **anything to report from the Chairman**
 - 5.3 SGPC Update - **attached**
 - 5.4 Any other groups
- 3.35pm 6. Heads UP/Issues
- 6.1 SGPC Contract Negotiations
 - 6.2 ABI Data – Review of Process – update
 - 6.3 Levies and Communication with Practices (2C Practices) and Sessionals
 - 6.4 Childhood flu immunisation - update
 - 6.5 Chair of AMC - update
 - 6.6 QoF Pathways / Living Life and Depression Guidelines
 - 6.7 Press Meeting – 2nd September 2014
 - 6.8 Pre Op Patients Being Re-Routed to Other Hospitals - update
 - 6.9 Chronic Pain Service Improvement
 - 6.10 National Care Standards Review - Consultation
- 4.10pm 7. Andrew Buist – Vice Chair SGPC
- 4.25pm 8. Out of Hours in Highland
- 4.35pm 9. Secondary Care Workload Being Passed to Primary Care
- 4.40pm 10. LMC Policy and Administrative Matters
- 10.1 GP Counselling Service
- 4.45pm 11. Management Unit Issues
- 11.1 Argyll and Bute Issues
 - 11.1.1 Pre Chemotherapy Bloods Argyll and Bute – Update Peter Von Kaerne
 - 11.2 North and West Issues
 - 11.2.1 Scottish Ambulance Service – Significant Event Analysis – Update Sue
 - 11.2.2 North West Sutherland – Payment of mileage/expenses to locums by NHS
 - 11.2.3 SAS communication of single/zero-crewing of ambulances
 - 11.3 South and Mid Issues – None notified
 - 11.4 Sessional / Locum issues – None notified

11.5 GPs in Training issues – None notified

12. AOCB

12.1 Accountants

13. Date of Next LMC Meeting – 21st October 2014

14. Dates for LMC Meetings 2014

- 9th December 2014

15. Dates for LMC Meetings 2015

- 24th February 2015
- 21st April 2015
- 16th June 2015
- 25th August 2015
- 20th October 2015
- 15th December 2015

HIGHLAND LOCAL MEDICAL COMMITTEE

**Tuesday 19th August 2014
Board Room, Assynt House, Inverness at 3.00pm**

Present: Anne Berrie, Chris Williams, Claire Robertson, Dave Gillman, Douglas McKeith, Ishbel Hartley, Iain Kennedy, Jonathan Ball (Chair), Lorien Cameron Ross, Martin Beastall, Miles Mack, Neil Wright (VC), Peter Von Kaehne (VC), Fiona Neal (VC), Susan Hussey Wilson, Lindsay Dunn (notes)

Andrew Buist Deputy Chair of SGPC was in attendance.

1. Welcome and Apologies

Apologies were received from Alan Miles, Catherine Higgott and Sabeel Saleem who has tendered his resignation.

Fiona Neal was welcomed by Jonathan to her first meeting.

2. Confirmation of Minutes of the Meeting held on 17th June 2014

Item 4.2 – Steve was the rep from Skye and Lochalsh

Item 4.3 – Funding was agreed by Gill MacVicar for the OOH workshop.

Action: Lindsay will amend the minutes.

The minutes are otherwise accurate.

3. Matters Arising from the Minutes (not otherwise on the agenda)

Pre –op Patients – SHW has written to Deb Jones and we await a reply.

OOH working Group – There is no update

Pre Chemo Argyll and Bute – This is being discussed by Argyll and Bute Management in September. Feedback so far has been positive and Peter will update the LMC in due course.

4. Committee Membership

4.1 Resignation of Sabeel Saleem – Trainee Rep

Sabeel was our Trainee Rep and also attended the Ehealth group on our behalf. Lindsay has emailed Ron MacVicar to source another Trainee Rep.

Susan would be happy to speak to the trainees on behalf of GP Sub and LMC.

Action: SHW will speak to Jerry O'Rourke about attending Trainee inductions to make them aware of the LMC.

Chris suggested that Rebecca in Fort William who sits on a national trainee group may be interested or know of someone who may be interested.

Action: Lindsay to contact Rebecca.

Chris has agreed to sit on the ehealth Group.

Action: Lindsay to update the list.

4.2 GP Sub and LMC Members

We are currently seeking a Trainee Rep and a Rep for Skye and Lochalsh.

4.3 GP Sub and LMC Associated Committees

We still have some vacancies. Chris agreed under 4.1 above that he will sit on the Ehealth group. The AMC reps list needs to be updated. Miles needs to be removed and Andrew Evennett who is now going to be Chairing AMC needs to go on.

Action: Lindsay to update the list.

4.4 CMS Workshop

Gail Haddock is happy to be co-opted as rep for the CMS group.

Action: Lindsay to let Gail and Mary Morton know that we are happy for Gail to sit on this group on our behalf.

5. Update from other groups - for information

5.1 GP Reps/GP Sub – anything to report from the Chairman

Dental anti coagulation document.

This was discussed at GP subcommittee earlier. Overall it was felt that this was a pre-op dental problem, and should not be decanted on to General Practice with no additional resource. The associate medical director felt that GPs could easily provide this service as part of the current anticoagulation 'basket service', but LMC continued to take the position that this was additional pre-operative assessment work. GP subcommittee will write to Helen Devinnie and Dr Proctor detailing their position.

Action: SHW will co-ordinate a response to Ken.

5.2 Chairman's Group Meeting 5th August 2014 - anything to report from the Chairman

There is nothing further that has not already been discussed in earlier meetings today.

5.3 SGPC Update

The Committee were directed to the SGPC update.

5.4 Any other groups

6. Heads UP/Issues

6.1 SGPC Contract Negotiations

Andrew Buist gave his presentation on the Scottish Contract under item 7. Andrew was concerned that not all discussions are with LMC/GP subcommittee regarding enhanced services provided by Practices, are between LMC and HHB. Operational units tend to discuss with local GP groups and this can result in division between Practices in different areas.

6.2 ABI Data – Review of Process – update

SHW is dealing with this and will update the Committee in due course.

6.3 Levies and Communication with Practices (2C Practices) and Sessionals

There is no update.

6.4 Childhood flu immunisation - update

General Practice have agreed to provide lists of 'at risk' school children who require vaccinations to Public Health. Public Health will then carry out the vaccinations.

6.5 Chair of AMC - update

Andrew Evenett attended his first AMC meeting in early August.

6.6 QoF Pathways / Living Life and Depression Guidelines

Catherine will update as and when she is able to.

6.7 Press Meeting – 2nd September 2014

Gail Grant is attending and carrying out a Press workshop at Eden Court. The workshop will run from 7.00pm and light refreshments will be provided.

Action: If anyone else wants to attend, please let Lindsay know.

6.8 Pre Op Patients Being Re-Routed to Other Hospitals

There was no update.

6.9 Chronic Pain Service Improvement

We have had a request for a rep for this group.

Action: Lindsay to contact Hazel Smith to see if any funding is available.

6.10 National Care Standards Review – Consultation

We should feedback via the SGPC response. Danger of CQC type body.

Action: Sue to co-ordinate an LMC response and forward on to SGPC.

7. Andrew Buist – Vice Chair SGPC

The GMS Contract deal was announced on the 7th of August 2014 for 2011/13/14 and 2014/15. Andrew gave a presentation on the Contract.

8. Out of Hours in Highland

As in other areas there is a recruitment crisis in daytime General Practice and this impacts on OOH which is less popular than daytime work. SGPC met last week with Alex Neil and Paul Gray and the Chief Medical issue and OOH was one of the key issues discussed. Recruitment and retention needs to be sorted first.

OOH will continue to be provided by the Health Boards but the Scottish Government need to start addressing unscheduled care within General Practice instead of focusing purely on Accident and Emergency. Resources need to be boosted in Primary Care to protect the hospital service. The Government, Media and Public all focus on hospitals. Co-ordinated consistent messages about funding and resources in General Practice need to go out.

9. Secondary Care Workload Being Passed to Primary Care

AMC are looking at writing something that allows patients to receive a decent joined up level of care between Primary and Secondary Care. This is relevant in both North Highland and Argyll and Bute.

Action: Chris will forward information on to Peter once it is pulled together.

Rod Harvey the Interim Medical Director should be asked to attend AMC as it is easier to get things done if the Medical Director is in attendance. Rod's successor should also be encouraged to come as there are a lot of interface issues discussed at AMC.

Action: Irene to invite Rod to attend AMC

10. LMC Policy and Administrative Matters

10.1 GP Counselling Service

This was discussed at the Chairs group. Sue has contacted Donald MacVicar to see what processes and procedures they have in place. Sue will also ask if they can offer telephone counselling to support remote and rural GPs.

Someone from the Chairs group could offer to meet with the Counsellors as a point of contact. GPs for GPs is run jointly with NES who may have some governance procedures we can borrow.

11. Management Unit Issues

11.1 Argyll and Bute Issues

11.1.1 Pre Chemotherapy Bloods Argyll and Bute – Update Peter Von Kaehne

This was discussed under Item 3.

11.2 North and West Issues

11.2.1 Scottish Ambulance Service – Significant Event Analysis – Update Sue

This is currently sitting with the Chief Operating Officer. This is a national issue that will need to be picked up as part of integration.

11.2.2 North West Sutherland – Payment of mileage/expenses to locums by NESH

This has been resolved since it was put on the Agenda. Locums in North Highland are paid by the Highland Hub at weekends whereas Fiona pays for locums during the week. The Hub only pay from the nearest PCEC and Fiona pays from anywhere in the UK. This was flagged up with the Hub and it was agreed the Locum will be paid from where he/she lives.

11.2.3 SAS communication of single/zero-crewing of ambulances

This made the front page of the Northern Times. The ambulance was outside the health centre for a full week with no crew. The local Scourie ambulance crew were told by their Management not to share this information as it breached the Data Protection Act. Anne (Berrie) is now being informed on a twice weekly basis when the local crews are available and in what capacity so she knows when it is appropriate to send a blue light response.

11.3 South and Mid Issues

Nothing was notified.

11.4 Sessional / Locum issues

Nothing was notified.

11.5 GPs in Training issues

Nothing was notified.

12. AOCB

12.1.1 Accountants

Susan and Lindsay will meet with Johnstone Carmichael Accountants to see what service they can offer us.

Action: Sue and Lindsay to arrange a meeting.

12.1.2 Andrew's Views on Remote and Rural In Terms of Funding

In the smallest practices in Highland the correction factor (MPIG) is bigger than the global sum. Smaller and rural practices need appropriate support to ensure they survive. General Practice is generally under-resourced.

12.1.3 Letters and Phone Calls from Glasgow Re Appointments Not Meeting Timescales and Re-referrals

A patient needing a bilateral knee replacement was told that the referral only covers one knee. This was difficult to address as it is not an NHS Highland hospital. This should be sent as an SBAR to AMC.

Action: Lindsay to send the SBAR form to committee.

Action: Peter to complete an SBAR and send to the AMC.

Chris had a similar issue with Cardiology and patients being referred to NHS Grampian. He is not sure where the accountability lies here.

Action: Chris to complete an SBAR and send to the AMC.

13. Date of Next LMC Meeting

The next meeting is on the 21st October 2014

14. Dates for LMC Meetings 2014

The remaining dates for 2014 is the 9th December 2014

15. Dates for LMC Meetings 2015

- 24th February 2015
- 21st April 2015
- 16th June 2015
- 25th August 2015
- 20th October 2015
- 15 December 2015

The meeting closed at 4.50pm.