

HIGHLAND LOCAL MEDICAL COMMITTEE

Tuesday 25th August 2015
Board Room, Assynt House, Inverness at 3.00pm

AGENDA

Timings

- 3.00pm 1. Welcome and apologies - **for information**
- 3.05pm 2. Confirmation of Minutes of the Meeting held on 16th June 2015 - **attached for approval**
- 3.10pm 3. Matters Arising from the Minutes (not otherwise on the agenda)
- 3.20pm 4. Committee Membership
- 4.1 Ratification of New Committee (Including Committee Members who have been appointed)
 - 4.2 Ratification of New Chairs Group
 - 4.3 GP Sub and LMC Members – **attached for information**
 - 4.4 GP Sub and LMC Associated Committees – **attached for information**
- 3.40pm 5. Update from other groups - **for information**
- 5.1 GP Reps/GP Sub – **anything to report from the Chairman**
 - 5.2 Chairman's Group Meeting 7th July 2015 and 4th of August 2015
 - 5.3 RCGP Update – Miles
 - 5.4 SGPC – **June Update Attached**
 - 5.5 Any other groups
- 3.50pm 6. Heads UP/Issues
- 6.1 Locality Negotiations – Committees Thoughts on Moving Forward – Update Sue/Jonathan
 - 6.2 COPFS and Death Reporting
 - 6.3 Chasing Results and Onwards Referrals – Lorien
 - 6.4 Consultation on the draft Pregnancy and Parenthood in Young People Strategy – Info Only
 - 6.5 PPG - Sue
- 4.00pm 7. Health and Social Care Integration (HSSCC/IJB) - Chris
- 4.10pm 8. LMC Policy and Administrative Matters
- 8.1 LMC Website – Password Protected Area – Update Chris
 - 8.2 Vision Statement – Chris / Jonathan – Draft Attached
- 4.20pm 9. Motions for Conference – Standing Item
- 4.25pm 10. Management Unit Issues
- 10.1 Argyll and Bute Issues – None Notified
 - 10.2 North and West Issues
 - 10.2.1 GPs to Chase and Refer – SBAR Attached
 - 10.2.2 Removal of Abusive Patients from Practice Lists - Fiona
 - 10.3 South and Mid Issues
 - 10.3.1 Dental OOH – SBAR and Example Attached
 - 10.4 Sessional / Locum Issues – None Notified
 - 10.5 GPs in Training Issues – None Notified

11. AOCB
12. Date of Next LMC Meeting – 20th of October 2015
13. Dates for LMC Meetings 2015
 - 15th December 2015
14. Dates for LMC Meetings 2016
 - 1st March 2016
 - 3rd May 2016
 - 21st June 2016
 - 23rd August 2016
 - 1st November 2016
 - 13th December 2016

HIGHLAND LOCAL MEDICAL COMMITTEE

Tuesday 25th August 2015
Board Room, Assynt House, Inverness at 3.00pm

Present: Al Miles (VC), Anne Berrie (VC), Elizabeth Picton, Fiona Neal (VC), Ishbel Hartley (VC), Iain Kennedy, Janet Nicol, Jonathan Ball (Chair), Lorien Cameron Ross, Miles Mack, Michael Anderson (VC), Neil Wright, Peter Von Kaehne (VC), Roberta Lindemann (VC), Susan Hussey Wilson, Douglas McKeith, Lindsay Dunn (notes)

1. Welcome and apologies

Apologies were received from David Gillman, Steve McCabe and Chris Williams.

2. Confirmation of Minutes of the Meeting held on 16th June 2015

Page 3 – Section 5.4 – The proposal is to move from a contract for services to a contract of service.

Action: Lindsay will update the previous minute.

The minutes of the last meeting are otherwise accurate.

3. Matters Arising from the Minutes

Microbiology swabs – Jonathan has emailed Emma Watson again but has yet to receive a reply.

Durness – The Practices will be fully merged as soon as it is practical. There were no applicants for the post so Anne is working with a number of locums.

Clozapine Monitoring – Patients out with Inverness are no longer being seen in Raigmore. Argyll and Bute have an enhanced service and Clozapine is included in this. North Highland is looking at what can be done as there are 4 patients out with Inverness and they are looking at how a service can be provided.

Savings North and West – Susan had a reply from Gill McVicar about this. Apparently there has been an underspend in Primary Care. The changes in progress, have been to identify the underspend and cite it as a saving. LMC noted that in North and west OOH GPs are paid £18 per hour and advanced nurse practitioners get paid £28 per hour. Susan offered to share the information with Ishbel.

Action: Sue to send this information to Ishbel.

OOH Work - In Cowal OOH GPs are now been recognised as employees. Precedence was set in a case saying we should get the same terms and conditions when working OOH.

Action: Jonathan will look out this test case and sent it to Michael and Peter

4. Committee Membership

4.1 Ratification of New Committee (Including Committee Members who have been appointed)

The new committee is as follows:

Mid Argyll, Kintyre, Oban, Lorn and Isles – Vacant
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Cowal and Bute - Peter Von Kaehne
Helensburgh and Lochside – Michael Anderson
Nairn and Ardersier – Jonathan Ball
Inverness – Iain Kennedy, Douglas McKeith, Elizabeth Picton
Badenoch and Strathspey – Alan Miles
Wester Ross – Ishbel Hartley

Skye and Lochalsh – Steve McCabe
Easter Ross – David Gillman
Dingwall and Strathpeffer – Miles Mack
Black Isle and Aird – Susan Hussey Wilson
Lochaber – Neil Wright
Caithness – Fiona Neal
East Sutherland – Janet Nicol
West Sutherland - Anne Berrie
Sessional/Salaried Practitioners – Chris Williams, Lorien Cameron-Ross
GP in Training – Roberta Lindemann

We are working hard to fill the 2 vacancies in Mid Argyll, Kintyre, Oban, Lorn and Isles.

Election of Office Bearers – GP Sub Committee and LMC

Nominations for Chair were invited. Iain nominated Jonathan, and Miles seconded this nomination. No further notes of interest were received. .

Nominations for Medical Secretary were invited. Jonathan nominated Susan and Iain seconded this nomination. No further notes of interest were received

Both Jonathan and Susan stated that they would be willing to mentor any reps interested in succession to these posts, and to step aside in future if anyone else was interested in stepping up.

Nominations for Vice Chair were invited. Jonathan nominated Iain and Miles seconded this nomination. No further notes of interest were received

The Office Bearers for 2015 - 2018 are:
Chair – Jonathan Ball
Vice Chair – Iain Kennedy
Medical Secretary – Susan Hussey Wilson

Election of Area Medical Committee Representatives

We have 7 GPs on this committee. Andrew Evenett is appointed as Chair to AMC and Chair of ACF. Jonathan would like to nominate Andrew to continue in his role of Chair. Sue seconded this.

We have a further 6 slots to fill. Traditionally it has been the office bearers plus 4 others. The following was agreed.

- Jonathan Ball
- Iain Kennedy
- Susan Hussey Wilson
- Lorien Cameron Ross
- Chris William
- Neil Wright

Chairs Group

We need to fill the Chairs group which consists of 5 people – this is usually the Chair, Vice Chair, Medical Secretary and 2 others.

After discussion, the following was agreed:

- Jonathan Ball - Chair
- Iain Kennedy - Vice Chair
- Susan Hussey Wilson – Medical Secretary
- Miles Mack - in his role as Chair of RCGP
- Chris Williams who is currently working on IT projects for us.

We will appoint additional people on to Chairs group on an as and when required basis.

4.2 GP Sub and LMC Members

This was covered under item 4.1

4.3 GP Sub and LMC Associated Committees

We have a number of committees that we need to fill. Please let Lindsay know if you wish to sit on any vacant committees.

Action: Lindsay to send out a list of the Committees

5. Update from other groups - for information

5.1 GP Reps/GP Sub – anything to report from the Chairman

- **Midwife Vaccinations** – GPs in Inverness are not happy about the continued resistance of midwives to carry out vaccinations.
- **Golden Hellos** – There are 2 options to allocation: The first is that HHB sticks strictly to the guidance or alternatively to pay some sort of Golden Hello to all GPs starting their first substantive post. Elizabeth has been on Mull and she felt it would have been better if the Health Board ensured the house she was given and car she was given were appropriate. Paul Davidson agreed and felt that relocation packages may be more attractive. There are mixed views about Golden Hellos but they are seen as being attractive, though much is lost to tax, national insurance and pension. We Fiona, Ros and Joyce are meeting to agree on what they feel is the best way forward and this will be taken to the Technical Group.
- **BMA Roadshow in Lochaber** – This was successful and more interactive as the IT worked.
- **Vaccinations** - The process is becoming very complex. General Practice is showing its strength by managing these complex programmes. The true cost of the vaccinations is not reflected in what GPs are paid for it, and cost was agreed on the understanding that community staff would help administer. Some Health Visitors in Argyll and Bute carry out childhood vaccinations but they are now saying they do not have capacity and the service is threatened. This is against the national directive which requires the Health Board should offer at least the same amount of support.

Action: Sue will send Michael this information.

5.2 Chairman's Group Meeting 7th July 2015 and 4th of August 2015

GP Rep Numbers – As part of the new Committee the Chairs Group will review the rep numbers and there does not seem to have been a formulaic way that the decision was made.

Action: This will be on the GP Reps agenda.

5.3 RCGP Update

Miles spoke to this:

- **The blueprint** – This has been delivered.
- **Workforce and Workload**
- **IT** – The response we wanted on premises was not achieved but it has been helpful.
- **Interface work** – There has been a meeting of a group from the Scottish Colleges to discuss interfaces and this was interesting and worthwhile.
- **Replacement of QOF** – This is going to be professionally led and based on outcomes.
- **OOH Review** – Trying to get commitments from the 3 main parties before the elections next year.
- Faculty AGM 23rd September – Amanda Howe is giving Talk in Fairways house.

5.4 SGPC – June Update Attached

Iain spoke to this:

- **New Contract** – This will be in place by April 2017. There is still little detail available.

- **Paracetamol**
- **OOH**
- **Scotland's National Clinical Strategy**
- **Primary Care Fund** – there will be a Programme Board and General Practice can apply for funds through the Health Board.
- **Possible disbandment of LMCs** – It is not clear what relationship LMCs will have with the proposed 'cluster' groups of GPs. General Practice still needs the LMC as a representative structure.
- **GP Training Posts** – Only 78% of posts have been filled in Scotland
- **Drug shortages** – Pharmacists can give alternative but similar drugs if there is a shortage without GPs having to re-prescribe.

5.5 Any other groups

No other groups were discussed.

6. Heads UP/Issues

6.2 Locality Negotiations – Committees Thoughts on Moving Forward

There is no update and this will probably not be solved until the new contract is introduced.

6.3 COPFS and Death Reporting

We have an SBAR and this will be taken through committee in due course.

6.4 Chasing Results and Onwards Referrals

Lorien has a couple of lists of examples for Inverness West and Sian Jones has a list for Inverness East. Lorien is going to concentrate on the transfer of work list as we now have an interface with Secondary Care. Lorien has kept details so she has information about the bombardment of transfer of work and we have to get better at saying no.

There are two themes running through Lorien's examples

- Can you refer on to x
- Junior house officer type tasks – chasing results etc.

Lorien wonders if we should collect more examples and Janet has lots of examples from East Sutherland. We agreed to look at the template BMA letters re unresourced work and look at sending out to GPs

Action: Sue and Lorien to draft letter for constituent use.

The Labs are updating their system and any solution to the lab interface problems would be complex. It might be worth asking Elaine Mead to do an RPIW on this.

ISD have just published waiting times in Scotland and NHS Highland is the worst in Scotland 2 Locum Orthopaedic consultants have just been appointed to help this.

6.5 Consultation on the draft Pregnancy and Parenthood in Young People Strategy

This was for information only.

6.5 PPG

This was covered elsewhere in the meeting.

7. Health and Social Care Integration (HSSCC/IJB)

Chris was not at the meeting.

8. LMC Policy and Administrative Matters

8.1 LMC Website – Password Protected Area – Update Chris

Chris was not at the meeting. Jonathan indicated that we are being followed by an increasingly diverse group of individuals.

8.2 Vision Statement – Chris / Jonathan – Draft Attached

The new Chairs group will look at updating this.

10. Motions for Conference – Standing Item

No motions were raised.

11. Management Unit Issues

10.1 Argyll and Bute Issues

No business was notified.

10.2 North and West Issues

10.2.1 GPs to Chase and Refer

1. GPs are being asked to chase results of tests which have been requested in hospital. This should be the job of the responsible consultant and not the GP. This issue was addressed within Rod Harvey's letter.

2. Patients are being asked to attend their GP following an abnormal finding at pre-op clinics e.g. positive urine dipstick, abnormal ECG. Is this really the job of the GP or should it be sorted out by the pre-op clinic? UTI – we have raised this with Orthopaedics already

3. On 1 occasion a GP has been asked to refer a patient onto cardiologist, by the pre-op clinic, due to admitting to experiencing chest tightness on exertion. The GP felt the referral should have been done by the pre-op clinic. Paul Davidson's response on the SBAR was very reasonable.

10.2.2 Removal of Abusive Patients from Practice Lists

Sue and Jonathan spoke to Fiona about this specific issue outwith the meeting.

10.2.3 Urology SBAR

This is a urology investigation for urology. Sue will write to urology regarding this issue.

Action: Sue to write to urology.

10.3 South and Mid Issues

10.3.1 Dental OOH – SBAR and Example Attached

We do not need to receive OOH sheets about patients seeing dentists. This would be better to go to the dental practice.

Action: Sue to write to the Hub.

10.4 Sessional / Locum Issues

No business was notified.

10.5 GPs in Training Issues

No business was notified.

12. AOCB

No business was notified.

13. Date of Next LMC Meeting

The next meeting is on the 27th of October 2015.

13. Dates for LMC Meetings 2015

- 15th December 2015

14. Dates for LMC Meetings 2016

- 1st March 2016
- 3rd May 2016
- 21st June 2016
- 23rd August 2016
- 1st November 2016
- 13th December 2016

The meeting finished at 5