

# **HIGHLAND LOCAL MEDICAL COMMITTEE**

**Tuesday 29<sup>th</sup> April 2014  
Board Room, Assynt House, Inverness at 3.00pm**

## **AGENDA**

### Timings

- 3.00pm 1. Welcome and apologies - **for information**
- 3.05pm 2. Confirmation of Minutes of the Meeting held on 11<sup>th</sup> February 2014 - **attached for approval**
- 3.10pm 3 Matters Arising from the Minutes (not otherwise on the agenda)
- 3.15pm 4. Committee Membership
- 4.1 Resignation of Steve McCabe – Skye and Lochalsh
  - 4.2 Resignation of Mary Mackintosh – Sessional Rep
  - 4.3 Welcome to Lorien Cameron-Ross – Sessional Rep
  - 4.4 GP Sub and LMC Members – **attached for information**
  - 4.5 GP Sub and LMC Associated Committees – **attached for information**
  - 4.6 Second GP rep needed for Pharmacy Practices Committee
  - 4.7 Deputy Required for Highland Local Intelligence Network Meeting 27<sup>th</sup> May 2014
- 3.25pm 5. Update from other groups - **for information**
- 5.1 GP Reps/GP Sub – **anything to report from the Chairman**
  - 5.2 Chairman's Group Meeting 25<sup>th</sup> March 2014 - **anything to report from the Chairman**
  - 5.3 Any other groups
    - 5.3.1 SGPC Update – **attached for information**
- 3.35pm 6. Heads UP/Issues
- 6.1 SPSP Medicines Reconciliation
  - 6.2 Levies and Communication with Practices (2C Practices) and Sessionals
  - 6.3 Consultation - Revised Admission, Transfer and Discharge Policy
  - 6.4 Special Notes
  - 6.5 ECS Ambulance Requests
  - 6.6 Review of Recharging in NHS Owned Buildings
  - 6.7 Datix Report – Suicide Investigations
  - 6.8 Chair of AMC
  - 6.9 QoF Pathways / Living Life and Depression Guidelines
  - 6.10 Immunisation and Possible SLA
  - 6.11 Press Meeting – 2<sup>nd</sup> September 2014 (Date TBC)
- 3.55pm 7. Secondary Care Workload Being Passed to Primary Care
- 4.05pm 8. LMC Policy and Administrative Matters
- 8.1 Pensions for LMC Employees
  - 8.2 Honoraria and Expenses Policy
- 4.15pm 9. LMC Scottish Conference – Report on Scottish Conference Clydebank – Dave Gillman
- 4.25pm 10. LMC UK Conference – 22<sup>nd</sup> and 23<sup>rd</sup> May 2014 – York – **attached for information**
- 10.1 Motions
  - 10.2 Attendees
- 4.35pm 11. Management Unit Issues
- 11.1 Argyll and Bute Issues - None notified
  - 11.2 North and West Issues

11.2.1 Scottish Ambulance Service – Significant Event Analysis – Ishbel Hartley –  
**attached for information**

11.3 South and Mid Issues – None notified

11.4 Sessional / Locum issues – None notified

11.5 GPs in Training issues – None notified

12. AOCB

13. Date of Next LMC Meeting – 17<sup>th</sup> June 2014

14. Dates for LMC Meetings 2014

- 19 August
- 21 October
- 09 December

All meetings will take place in Assynt House, Inverness

## **HIGHLAND LOCAL MEDICAL COMMITTEE**

**Tuesday 29<sup>th</sup> April 2014  
Board Room, Assynt House, Inverness at 3.55pm**

**Present:** Jonathan Ball, Martin Beastall (VC), Anne Berrie, David Gillman, Ishbel Hartley (VC), Catherine Higgott, Iain Kennedy, Steve McCabe (VC), Douglas McKeith, Miles Mack, Alan Miles, Claire Robertson, Sabeel Saleem, Chris Williams, Susan Taylor, Susan Hussey Wilson, Neil Wright (VC), Irene Robertson (minutes)

### **1. Welcome and Apologies**

Apologies have been received from Andrew Falconer, Peter von Kaehne, Mary Mackintosh and Guy Platten.

### **2. Confirmation of Minutes of the Meeting held on 11<sup>th</sup> February 2014**

The minutes were approved.

### **3. Matters Arising from the Minutes (not otherwise on the agenda)**

#### **3.1 Access to GP data for research:**

Dr Chris Williams updated on discussions with the Highland Research Alliance and Albasoft regarding the databank project which appears to be on hold at present. LMC had been asked to provide comment on a proposal to look at data relating to Alcohol Brief Interventions. Dr Hussey Wilson suggested the pragmatic solution would be to let practices make their own decision as to whether or not this data, which would be anonymised, could be extracted. In response to concerns about information governance an assurance would be sought from Albasoft of appropriate data control specifications in place.

With regard to SPIRE it was suggested there could be some learning points from experiences in England where the system is already being implemented, while recognising there will be different legislative arrangements in Scotland.

It was noted that a policy in relation to shared information has been developed and will shortly be available for issue.

### **4. Committee Membership**

#### **4.1 GP Sub and LMC Members**

The circulated membership lists for the period 2012 – 2015 was noted.

#### **4.2 GP Sub and LMC Associated Committees**

Vacancies exist on a number of committees, representation is being sought in particular for the Control of Infection Committee on which Dr Mike Langran had previously served. Dr Miles expressed an interest in the OOH Service Development Group.

**Action: Irene Robertson to confirm the current status of the OOH Service Development Group and let Dr Miles know the position.**

### **5. Update from other groups**

## **5.1 GP Reps/GP Sub**

The Chair reported on the main topics discussed.

- PLT sessions: the position is variable across Highland; work is in progress to try and move this forward.
- SPSP: clinical lead role and bundles for warfarin and Medicines Reconciliation SLA. GP workload implications of implementing SPSP in general practice.
- SESPS funding for 2014 – 15: proposals to remove a number of elements from SESPS among which were ACPAs, polypharmacy and Care Homes SLA, and to include diabetes services for North Highland and Argyll & Bute. Discussion followed on the potential implications of these proposals and the need for a transitional arrangement to ensure there is no diminution of services or quality of care. There needs to be a clear statement that GPs should be at the centre of adequately resourced care provision to care homes. It was agreed further discussion and negotiation was required in relation to the use of SESPs funding and GP input to care home service provision.

**Action: Special meeting of Chair's Group and relevant Board representatives to be arranged to consider proposals relating to SESPS funding for 2014 – 15.**

## **5.2 Chairman's Group Meeting 28 January 2014**

References are being sought for a third counsellor for the GP Counselling Service which is funded by the LMC. Other topics discussed at the meeting are covered elsewhere on the agenda.

## **5.3 Any other groups**

### **5.3.1 SGPC Update**

Dr Hussey Wilson gave a brief update noting work ongoing in relation to the GP Contract. The interim contract is for one year, a three year contract will be negotiated with the aim of providing GPs with a period of stability. Other issues discussed included the Key Information Summary and the Public Bodies (Joint Working) (Scotland) Bill.

## **6. Heads UP/Issues**

### **6.1 Levies and Communication with Practices (2C Practices) and Sessionals**

In Lindsay Dunn's absence there was no update given.

### **6.2 Rural Recruitment Crisis**

Dr Paul Davidson, Clinical Director, North & West Operational Unit had attended the GP Sub Committee meeting for discussion of this issue which the Committee had agreed would now be a standing item on its agenda.

### **6.3 Revised Whooping Cough Policy**

Some revisions had been made to this policy which now included specific information relating to pregnant women. Members were reminded that this was a guideline only and that as always GPs may make their own decisions based on good and appropriate practice.

### **6.4 External Requests for Special Notes/KIS for Patients**

Already discussed.

## **7. Prescription for Excellence**

It was confirmed the Motion relating to Prescription for Excellence would be submitted to the LMC Scottish Conference in March. Concern was expressed about the potential risk of this programme duplicating services currently provided by general practice and creating a parallel service with pharmacists.

## **8. Health and Social Care Integration**

Dr Williams updated on the development of the Health and Social Care Committee (HSCC). While acknowledging this is an evolving process he suggested it may now be timely to consider how clinicians can shape the HSCC agenda and ensure clinical input to the committee's business.

Dr Williams advised he would not be able to attend the next two meetings of the HSCC in March and May. Dr Ball and Dr Hussey Wilson agreed they would each cover a meeting on his behalf.

**Action: Dr Ball and Dr Hussey Wilson to deputise for Dr Williams.**

## **9. Secondary Care Workload being passed to Primary Care**

Examples of transfer of work are still being gathered. There is a need for GPs to decline requests from secondary care where appropriate.

## **10. Pharmacy and Dispensing**

### **Applications to Provide NHS Pharmaceutical Services: A Consultation on the Control of Entry Arrangements and Dispensing GP Practices**

Dr Susan Taylor outlined her role as GP representative on the Pharmacy Practices Committee and the role of the GP Sub Committee in the consideration of applications to provide NHS pharmaceutical services. The Committee noted the relevant legislation pertaining to the application process and the powers given to NHS Boards to require GP practices to dispense medicines is currently out for consultation and welcomed the review.

### **10.2 Application to provide pharmaceutical services in Castletown**

Dr Hussey Wilson advised that the GP Sub Committee had supported the response made by the Castletown GP Practice to this application and would be inviting the Practice to represent them at the Pharmacy Practices Committee hearing.

## **11. LMC Policy and Administrative Matters**

None notified.

## **12. LMC Scottish Conference – 14 March 2014 - Clydebank**

### **12.1 Motions**

The list of Motions was circulated for information and noted. The Motion regarding Care Homes required to be updated. It was agreed an amendment be submitted at Conference.

### **12.2 Attendees**

The LMC representatives attending the Conference were confirmed as follows:-

- Dr Dave Gillman
- Dr Iain Kennedy
- Dr Miles Mack

- Dr Chris Williams
- Dr Susan Hussey Wilson

### **13. LMC UK Conference – 22 and 23 May 2014 - York**

#### **13.1 Motions**

The date for submission of Motions to the UK Conference is Monday 24 March 2014.

#### **13.2 Attendees**

The undernoted representatives will attend the event:-

- Dr Jonathan Ball
- Dr Dave Gillman
- Dr Iain Kennedy and Dr Chris Williams attending with SGPC/GPC

### **14 Management Unit Issues**

#### **14.1 Argyll and Bute Issues**

None notified.

#### **14.2 North and West Issues**

##### **14.2.1 Re-referral of patients**

Dr Higgott raised an issue in relation to GPs having to re-refer patients who have not responded to/taken up an offer of a hospital appointment. It was agreed to submit this issue to the “Let’s Stop Waste” system on the NHS Highland Intranet for consideration.

**Action: Dr Higgott to raise this issue on the “Let’s Stop Waste” system.**

##### **14.2.2 Radiology services at Lawson Memorial Hospital**

Dr Higgott advised that there is no backfill for the radiographer at Lawson Memorial Hospital as a result of which there is no service during the radiographer’s periods of leave. As the population served by her practice is elderly it is not convenient or practical for patients to travel to Raigmore, nor is it cost effective.

#### **14.3 South and Mid Issues**

##### **14.3.1 Gaps in Health Visitor Services - D McKeith**

GP Practices had been advised of a reduction in Health Visitor services in the Inverness area due to staff shortages. It was noted a similar situation exists in East Caithness. The position was discussed at the GP Reps meeting.

##### **14.3.2 Budget to cover professional attendance at Child Concern meetings - A Miles**

In addition to the issue raised by Dr Miles regarding funding for attendance at Child Concern meetings, Dr Kennedy advised he had responded to a request for information in relation to a child concern case but had not received a fee for this. Dr Hussey Wilson advised the Committee that a list of chargeable items is available which she will bring to the attention of Dr Ken Proctor; she will also email constituents to clarify the position with regard to those services that are not part of GPs’ statutory duties and for which fees are payable.

**Action: Dr Hussey Wilson to send list of chargeable items to Dr Proctor and email constituents clarifying the position.**

##### **14.3.3 Involvement of community nurses in relation to assisting GP practices in meeting QOF targets on housebound patients – A Miles**

It was confirmed this responsibility falls within community nurses' remit however it was suggested that it may be more appropriate for this to be done under the management of long term conditions rather than badging it as part of QOF.

**14.4 Sessional / Locum issues**

None raised

**14.5 GPs in Training issues**

None raised.

**15. Date of Next LMC Meeting – 29 April 2014**

**16. Dates for LMC Meetings 2014**

- 17 June
- 19 August
- 21 October
- 09 December

**The meeting closed at 5.30pm**