

Daybrook Medical Practice

Patient Participation Group

Minutes of a meeting held on Tuesday 28th February 2012 at 5.30pm.

PRESENT: H.Sinclair, D.Ward, B.Quigley, J.Woods, D. Roberts, P.Roberts, F.Kieme, D.Baggaley, P.Whitehead, A.Marshall, D and M.Hatton, S.Lane, P.Watts (Highcroft) J Croft (Highcroft) P.Husband (Stenhouse) and M.Brookes (New Leaf)

APOLOGIES: S.Rogers, A.Doubleday, M.Masters, K.Marshall, D Leigh, N Raval. & C Edwards.

Helen Sinclair welcomed David and Phyllis Roberts as new members of the Group.

MINUTES: The minutes of the previous meeting were reviewed.

MATTERS ARISING:

As per main agenda

CHAIRPERSON

A.M said that after the last meeting, a consensus of opinion thought it would be better if the Chairperson came from the Practice because of the knowledge required of the Practice and contact names to hand. H.S replied that this was a P.P group and by rights the chairperson should come from the Group and not the Practice, and she would like members from the Group to consider taking the position on a rota basis, but would continue for the moment. **HS has since discussed this further with the Practice Manager and HS has decided she will carry on with the role as this is what the Group as a whole would prefer.**

NEW OPENING HOURS

H.S told the meeting that the Doctors had agreed to the opening hours being altered to 7.30am, it was hoped the new times could be in place by the end of April/early May. SP will inform the PCT and the change of hours will be advertised on the website, newsletter, jayex board and prescriptions.

DEMENTIA EVENT

The date was confirmed as Tuesday 27th March at 1.30pm. A talk will be given by a representative of the Alzheimer society. HS asked if some of the Group would be willing to attend the event. The Health Ed room holds approximately 20 people, HS will ask if

the GP's can recommend anyone who may find it beneficial to attend. MH and PR volunteered to make refreshments.

NEW LEAF-SMOKING CESSATION

Michelle Brookes from New Leaf outlined the role of New Leaf and asked if the Group could help promote No Smoking Day on 14th March. PW suggested that we look at the possibility of a TV rather than the notice board to highlight services offered by the practice and other relevant information and messages we want to convey. PW happy to have a look at trying to set something up from a laptop. All present agreed and PW agreed to investigate the possibility. **HS has since spoken to the PCT and the TV screen currently in place cannot be removed until we have given notice to the Lifeline Channel, the notice period is 18 months! However we could still look at installing our own monitor. The PCT are very keen to see how the PPG get on with this initiative.**

HEALTH PROMOTION

PH stated that it had been provisionally agreed with Stenhouse, Daybrook and Highcroft Practices to hold a Health Promotion day on Saturday May 26th. The theme concentrating on obesity, smoking, diabetes and fitness. Several venues had been looked at and the Arnold Methodist Church was favourite. The cost of renting the large room would be discounted at £70 for four hours, however, it is hoped we will get funding to cover the cost. PH hoped to get Notts County FC involved, also market holders, supermarkets and Boots to be approached. PH, JC & HS will arrange a meeting between themselves to co-ordinate the event and a sub committee is to be formed to plan the day and report back to the PPG's. MH agreed to approach the Manager of Sainsbury's to see if they would be willing to help.

A.O.B.

DB said he had looked around the Practice, but could not see any hand wipe dispensers, suggesting that there should be at least one sited near reception and one outside the toilets' promised to investigate. **HS has since looked at this and there is one near the self-log in screen on the inside of the counter, HS will discuss the placement of further ones with the lead for infection control in planned meeting on 13 March.**

The meeting closed at 6.30pm

The next meeting is to be confirmed for Monday 2nd April at 5.30pm.