**MINUTES OF CASKGATE SURGERY PPG MEETING**

**11th NOVEMBER, 2014**

**PRESENT**: T Juhos, S Thorpe, B Marriott, L Westnidge, K Rawson, S Horner-Glister, C Waterman, A Smith, S Thorpe, K Thompson

Staff : C Smith, Dr K Jacobs & P Steadman

**APOLOGIES:**  G Kirkman, H and D Seymour.

Minutes of meeting on 14th October were approved.

**MATTERS ARISING**: Clock and Noticeboard installed in waiting room.

No e-mail for survey re triage had been received.

Discussion followed as to how the Telephone triage worked. Nurse Practitioner clinic operates until 3.30pm. Patients usually get an appointment same day. A study has been done in the past.

Discussion followed re Patients always seeing the same Doctor. Are seriously ill patients given priority? Yes.

A survey is needed. A previous form was distributed and members agreed to re-vamp the form. Should PPG members talk to Patients and ask for their views and comments?

The Chairman had prepared an item regarding the formation of a Patients’ Panel Group for publication in Gainsborough Life

**ANY OTHER BUSINESS**  Why are Blood Tests not conducted on the Surgery premises? Lack of space.

There were 200 missed appointments in October – this was up on previous months.

**NEXT MEETING:**

**Place: The Surgery**

**Date: Tuesday 2nd December, 2014.**

**Time: 6-7pm.**