

ATKINSON HEALTH CENTRE PRACTICE

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Minutes of Patient Participation Group Meeting Friday 14th December 2012

Attendees

Glennis Walling (Practice Manager)

Emma Harrison (Office Manager)

Mr R

Mr D

Mrs D

Mr I

Mrs I

Mrs W

Mr E

Apologies

Mrs D

Mr C

- The meeting started with Glennis thanking everyone for attending.
- The minutes from the last meeting was discussed and agreed. Glennis gave an update on the points of the last meeting:
- Name badge have now been issued to all of the staff.
- Glennis has written to the council about the need for Zebra crossing they, have written back confirming they have received the letter but nothing further has been received. It was suggested that if any of the group wrote this might add support to our request for a pedestrian crossing.
- The committee of the proposed new health centre group was contacted to see if the patient participation group could be involved in the development of the new centre. The new health centre group feel that at the moment the patient participation group should not be involved as a site for the proposed Health Centre has not been confirmed. Glennis will keep the group up to date with information from the meetings. The Patient Participation group are very keen to be involved from an early stage of development
- It was agreed at the meetings that the notice boards should be changed every month. The group feel that there should be more information as to when the surgery will be shut for staff training so that patients are aware that the practice will be closed. More information regarding opening hours, gp holidays and courses should also be made available via the notice boards and web site. Mr R will bring in some information re: the cancer group for patients which will also be displayed on the notice boards. As the notice

boards take a lot of time to produce and keep up to date, Mr and Mrs I have agreed to help with this – thank you.

- Glennis informed the group that Dr Jebur will be reducing her hours in the practice she will be doing more work for the locality and trying to improve services in the nursing homes, mental health and gynaecology. Dr Choudhury female GP will be starting on the 1st of February to replace the hours that Dr Jebur is reducing. Dr Jebur will finish working altogether at the surgery at the end of March. We also have a Nurse Practitioner David Kenrick who will be doing some sessions at the surgery from January.
- It was agreed that the meetings should be held every 3 months preferably on a Friday after 4 o'clock so everyone can attend the next meeting will be mid March.