



**Salford and Trafford Local Medical Committee**  
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**Minutes of the Salford Sub-committee  
held on Monday June 13th at Novotel, Worsley.**

**Present:**

**EXECUTIVE MEMBERS**

Dr Nigel Hyams (Chair)  
Dr Girish Patel

**MEMBERS**

Dr P Bishop  
Dr V Joshi  
Dr J Walton  
Dr V Raj  
Dr A Salim  
Ms Linda Brown – rep of practice  
managers in Salford

**IN ATTENDANCE**

Mrs Vivienne Simenoff  
Mrs Kerrie Rowlands (minutes)

**OBSERVERS**

Mr Varun Jairath (LPC rep)  
Ms Fiona Moore

**APOLOGIES**

Ms L Bowes

**AGENDA - PART A**

**SPECIAL BUSINESS: Multi-agency integrated working. Stephen Burrows and Robin Gene updated the meeting on the system being developed for sharing information between agencies. This continues to be called an “end of life register”, terminology that they recognised as being far from ideal. Discussion ensued around more appropriate names**

**Stephen presented the meeting with the new GP template and its functionality. This system is currently being trialled by Dr Yates who was present was at the meeting for this agenda item. Members were supportive of this process the presentation slides will be circulated with the minutes.**

## **1. MINUTES OF THE LAST MEETING, AND MATTERS ARISING**

### **Minutes**

Minutes deemed to be correct and will be circulated as final. NH updated the meeting on a proposed process change. In future DRAFT minutes will be circulated shortly after each meeting for comment and sign off by the sub committee members. The FINAL version will be circulated before the next sub committee meeting. Actions arising from previous meetings will be reviewed as part of the agenda. It is hoped that this will help to increase productivity of the meeting and allow constituents to read the minutes earlier

### **Horizon Centre**

The Horizon Centre service is changing. In order to focus on those patients that require the specialist expertise the centre can offer, a decision has been taken to move those patients that have been on the list for longer than 9 months, to a mainstream practice. Dr Tankel who is caretaking the service has identified the current cost per patient seen by this service as £800, however it is not known how this has been calculated. **Action: LMC to clarify the situation with Jeremy Tankel**

## **2. THE WHITE PAPER, AND DEVELOPMENTS ARISING FROM IT**

NH advised the meeting that he felt that in reality little seems to have changed in spite of the "pause" and the report of the NHS Future forum published earlier that day. As always the detail, which will follow in the next few weeks, will be most important  
NH referred to the two papers included in the agenda pack 'The Functions of the GP Commissioning Consortia' and 'Ensuring Transparency and probity' and asked that they be noted. VS confirmed that these papers have also been circulated electronically.

### **3. Hundreds Health Update**

FM advised the meeting that the constitution had gone out to all practices. She said that changes have been made to the performance process. Stage 2 will now involve a task team. FM then went through the various posts that have been appointed so far.

**Action: FM to email the list of appointed posts to VS**

FM confirmed that should a situation arise where there were more than one suitable candidate for position of Chair, the deciding factor would be the candidate who had the most support from their peers. NH referred to section 5.9 of the commissioning constitution, where it is noted that the board would be appointed before the Chair. FM confirmed that this doesn't apply to the shadow board, but only for future elections.

FM noted future targets

2011/12 Recruited and trained a new board.

2012/13 Board ready to shadow PCT/Cluster

2013/14 The hope is to be a Statutory Organisation.

FM went on to describe the future structure of the NHS locally and nationally and she agreed to forward the Newsletter that helps to explain it in detail. NH asked Fiona if she could provide a brief overview of the changes. **Action: FM to produce a brief update of changes and future structure.**

### **4. SALFORD PRIMARY CARE STRATEGY AND DEVELOPMENT GROUP**

There was no update as the meeting had been cancelled.

### **5 GP OUT OF HOURS SERVICE SPECIFICATION**

No update this month, Mike Smith is expected to submit a paper for the consideration of the LMC at next month's meeting.

### **6. CQC UPDATE**

It was noted that CQC is currently in talks with DH to try to make the registration process a bit more straight forward. The Department intends to make an announcement on this shortly. CQC advise that here is a possibility that whatever is announced may be something major so they are not arranging any more meetings for Primary Care until then.

It is likely that any announcement will delay registration for a year. NH therefore advised that until the process is clear practices should avoid committing too much time and resource to it.

NH also pointed out that a recent invitation to attend Infection Prevention and Control training session is not mandatory as previously indicated.

## **7. PATIENT PARTICIPATION DES**

NH referred to the Patient participation DES paper included in agenda papers and asked that it was noted. PB referred to the sample contract form and questioned how much evidence is required to prove compliance i.e. size of the group, VS said that the DES requires practices to show they have tried it states "The practice should develop its PRG in the most appropriate way to most effectively reach the broadest cross section of its community. This may be a virtual or a face-to-face group or a combination of the two. Whichever approach is adopted by the practice, there must be a structure or process in place for regularly engaging with a representative sample of the population. Using a strict definition, no PRG will ever be truly representative. Many practices have incredibly diverse patient populations and all have patients of different ages and with a wide variety of different needs. Practices participating in this DES must strive to gain feedback from a representative cross section of the practice population. Practices should be able to outline the steps they have taken to do this and demonstrate that they have made an effort to engage with any underrepresented groups. VS suggested that GP's use the suggestions included in the DES.

## **8. AMBULANCE BOOKING**

NH noted the update from Choose and Book team included in the agenda pack and reminded the meeting that as of the 1<sup>st</sup> July 2011 ambulance booking will be handled by RBMS. PB suggested that the proposed patient information leaflet should advise patients that their requirements will be assessed and where they are not entitled, provide them with information on how to claim back any expense. **Action: LMC to send a note to Marie Clayton with suggested change.**

## **AOB**

Dr Joshi raised an issue with Glucose tolerance testing. There had been a situation where a hospital consultant insisted that the hospital perform the test. This then raised an issue with payment. **Action: Dr Joshi to send details to VS**

VJ informed the meeting of proposed changes to the existing Medicines Use Review service performed by pharmacists which the LPC believes will add value. VJ said that they want to engage with the LMC to set guidelines and focus on areas that need to be target. VS asked that VJ send an email to the LMC outlining proposal **Action: VJ send email to LMC regarding proposed change to the MUR service.**

VJ highlighted issues with some mental health and social care service users refusing to take prescribed medicines. The main issue appears to be with the script, product names, packaging and dispensing labels changing.

NH said that prescribing teams were only given one month's supply of all drugs, in some cases, and questioned the financial implications would be of extra dispensing. **Action: LMC to raise with Liz Eccles**

## **NEXT MEETING – NOVOTEL, WORSLEY**

**BROW. 7.30PM, July 11th– NOVOTEL**

**PRECEDED BY A BUFFET FROM 6.45PM, AND**

**AFTER THAT:**

**MONDAY SEPTEMBER 12<sup>TH</sup> – NOVOTEL**

**MONDAY OCTOBER 10<sup>TH</sup> – NOVOTEL**

**MONDAY NOVEMBER 14<sup>TH</sup> – NOVOTEL**

**MONDAY DECEMBER 12<sup>TH</sup> – SAM PLATTS**