

HIGHLAND LOCAL MEDICAL COMMITTEE

**Tuesday 26th February 2015
Board Room, Assynt House, Inverness at 3.30pm**

AGENDA

Timings

- 3.30pm 1. Welcome and apologies - **for information**
- 3.35pm 2. Confirmation of Minutes of the Meeting held on 9th December 2014 - **attached for approval**
- 3.40pm 3. Matters Arising from the Minutes (not otherwise on the agenda)
- 3.50pm 4. Committee Membership
- 4.1 Welcome to Sheila Carbarns – Rep for East Sutherland
 - 4.2 Resignation Martin Beastall – Argyll and Bute
 - 4.3 GP Sub and LMC Members – **attached for information**
 - 4.4 GP Sub and LMC Associated Committees – **attached for information**
- 4.00pm 5. Update from other groups - **for information**
- 5.1 GP Reps/GP Sub – **anything to report from the Chairman**
 - 5.2 Chairman's Group Meeting 27th January 2015 - **anything to report from the Chairman**
 - 5.3 RCGP Update - Miles
 - 5.4 Any other groups
- 4.10pm 6. Heads UP/Issues
- 6.1 Levies and Communication with Practices (2C Practices) and Sessionals – Update Lindsay
 - 6.2 Enhanced Services and IT – Update Sue
 - 6.3 PLT Survey and Plans for PLT Moving Forward
 - 6.4 Locality Negotiations
 - 6.5 Primary School Flu Vaccination – Update Sue
 - 6.6 GP Page on Intranet - Claire
 - 6.7 Accident and Emergency Attendances – Sue
 - 6.8 Electronic Reporting to PF / Sudden Deaths – Dave and Peter
 - 6.9 Waiting Times in Secondary Care – Lorien
 - 6.10 Microbiology Swabs - Dave
- 4.20pm 7. SGPC Roadshow - Date
- 4.25pm 8. SGPC – The Future of General Practice
- 4.35pm 9. Health and Social Care Integration
- 4.45pm 10. Recent LMC Actions Update - Sue
- 4.50pm 11. LMC Policy and Administrative Matters
- 11.1 GP Counselling Service – Update Lindsay
 - 11.2 Succession Planning
 - 11.3 LMC SBAR Form
 - 11.4 LMC Website – Password Protected Area
12. Conferences
- 12.1 Scottish Conference 12th and 13th March 2015
 - 1 slot remains unfilled
 - 12.2 UK Conference

- Motions by 23rd March 2015
13. Management Unit Issues
 - 13.1 Argyll and Bute Issues
 - 13.1.1 Pre Chemotherapy Bloods Argyll and Bute – Update Peter Von Kaerne
 - 13.2 North and West Issues – Nothing Noted
 - 13.3 South and Mid Issues – Nothing Noted
 - 13.4 Sessional / Locum Issues
 - 13.4.1 Rheumatology Cover – Update Lorien Cameron Ross
 - 13.5 GPs in Training Issues – Nothing Noted
 14. AOCB
 15. Date of Next LMC Meeting – 21st of April 2015
 15. Dates for LMC Meetings 2015
 - 16th June 2015
 - 25th August 2015
 - 20th October 2015
 - 15th December 2015

HIGHLAND LOCAL MEDICAL COMMITTEE

**Tuesday 24th February 2015
Board Room, Assynt House, Inverness at 3.30pm**

Present: Alan Miles, Anne Berrie, Chris Williams, Claire Robertson, Dave Gillman, Douglas McKeith, Fiona Neal (VC), Ishbel Hartley (VC), Iain Kennedy, Jonathan Ball (Chair), Lorien Cameron Ross, Miles Mack, Neil Wright, Peter Von Kaehne (VC), Sheila Carbarns, Susan Hussey Wilson, Lindsay Dunn (notes)

1. Welcome and Apologies

Apologies were received from Andrew Falconer and Roberta Lindemann.

2. Confirmation of Minutes of the Meeting held on 9th December 2014

The minutes of the previous meeting are accurate.

3. Matters Arising from the Minutes (not otherwise on the agenda)

Pre-op assessments – There is no update from Deb Jones as yet. We will follow this up in the new financial year.

Death Certification Group – Jonathan will sit on this group.

Chronic Pain Group – Alan will sit on this group.

Rheumatology cover – We have submitted a motion to the Scottish Conference.

4. Committee Membership

4.1 Welcome to Sheila Carbarns – Rep for East Sutherland

Sheila was welcomed to the meeting.

4.2 Resignation Martin Beastall – Argyll and Bute

Martin has submitted his resignation and we are actively seeking a replacement.

4.3 GP Sub and LMC Members

This was looked at in the AGM.

4.4 GP Sub and LMC Associated Committees

This was looked at in the AGM.

5. Update from other groups - for information

5.1 GP Reps/GP Sub

- **Primary School Flu Vaccination Update** - We need to know if there is going to be a national DES catch up. LMC Highland remain of the opinion that this is not an attractive option for General Practice.

- **Care Home SLA** – Considerable time was spent on this. The SESPs spend was being looked at and Ken proposed that we consider taking £50,000 out of the Medicines Reconciliation pot. The GPs have come up with a statement in response to this discussion.
- **PLT Survey And Plans For Moving PLT Forward Update** - LMC would like to move to a the national position ie. would like to see the PLT sessions moved from 4 to 6. It is not clear if this is affordable or achievable and this is for management to decide. The 4 PLT dates with NHS 24 await confirmation.
- **2017 GP Contract Negotiations** – The vision is that there will be GPs will be specialist/generalists, income will be protected and there will be clusters of practices.
- **Golden Hellos** - Need to consider what we want to do from the 1st of April 2015. Some funding has been removed from the pot for locum appraisal and the retainer/returner scheme. Further guidance will be issued including that the Scottish Government and PSD are creating a claim form for Golden Hellos.
- **Chris Williams Attendance At GP Reps** – Chris is going to attend GP Reps while he is co-opted on to the Chairs group.
- **Date Of Roadshow** – This is ongoing and Lindsay is trying to get a date from SGPC.
- **Roadshow Message** – This is covered under 2017 Contract Negotiations.
- **Occupational Health Reports** - It was agreed that £36 would be paid per report some time ago and this is no longer appropriate. Discussion needs to be deferred until Ken is present. It is necessary to explore what the Occupational Health is like pan Highland and try and achieve some consistency.

5.2 Chairman's Group Meeting 27 January 2015

- SESPS, ACPAs and Care Homes
- GP Counselling Service
- Levies
- Drafting a Highland LMC Communications Strategy
- Conferences 2015
 - Scottish Conference 12th and 13th March 2015
- 5 Attendees – Susan, Iain, Lorien, Dave and Miles is attending with RCGP. We have one space at Conference to fill.
- Motions to be input by 29th January 2015
 - UK Conference 21st and 22nd May 2015
- 2 Attendees – Chris and Lorien, Iain is attending with SGPC
- Motions to be input by 23rd March 2015
- SGPC Road Show Date
- SGPC – The Way Forward for General Practice
- PLT Survey and Plans for PLT Moving Forward
- Highland LMC Mission Statement
- Succession Planning – This is an early call for people to come forward in advance of the new Committee starting in August if they are interested in any of the Chairs Group roles. A period of mentoring will be built in for any of these roles

5.3 RCGP Update

Miles gave an update. It's been a busy 3 months, the hot issue at the moment is OOH. This will be discussed in the RCGP newsletter that comes out tomorrow.

Other ongoing topics:

- The colleges input into the Contract– particularly looking at quality and governance.
- Importance of locality groups/clusters
- Influencing Health Boards through clusters

- Interfacing will be important over the next 3 years
- Prescription for excellence
- Mental Health
- Academic General Practice – trying to push for more funding
- Put patients first – we don't seem to have achieved anything like what has been achieved in England. We are in similar position as Wales but ahead of Ireland. Considering bursaries to support students for remote and rural placements.
- Remote and rural
- Professional development
- Data work with SPIRE – to provide a central resource of GP data

5.4 Any other groups

6. Heads UP/Issues

6.1 Levies and Communication with Practices (2C Practices) and Sessionals – Update Lindsay

One of the non-paying practices has now signed up to the LMC. A small number of sessionals have now paid their £40 levy. Chris has been involved in email communication helping to explain the merits of being a paid up member.

6.4 Enhanced Services and IT

There is no update at the moment.

6.5 PLT Survey and Plans for PLT Moving Forward

This was covered in GP Sub.

6.11 Locality Negotiations

Different forums for negotiating with the Health Board have emerged around locality groups. This allows 'divide and rule' by HHB. LMC would like to offer their services as the main forum for discussion with HHB. Practices often believe that something has been agreed with LMC, when issues are only being presented at a locality level.

The terms and conditions of service for the GP Sub state that this committee can advise on behalf of GP constituents

(Incidentally, the Enhanced Services basket is being rolled over for two years)

Action: Everyone to think about how we want to move this forward.

Action: This will be on the April agenda.

Action: Peter will find out how contracts are traditionally negotiated in Argyll and Bute.

6.12 Primary School Flu Vaccination

This was discussed at GP Sub.

6.13 GP Page on Intranet

Are committee interested in LMC having a GP page on the intranet? We could use this as our tool across North Highland and Argyll and Bute. Secondary Care could also access this.

It could have both a clinical and admin focus and this could tie in with the LMC website project.

6.14 Accident and Emergency Attendances – Susan

This was discussed at GP Sub.

6.8 Electronic Reporting to PF / Sudden Deaths

This was discussed at GP Sub.

6.9 Waiting Times in Secondary Care

This was discussed at GP Sub.

6.10 Microbiology Swabs – Dave

One of Dave's constituents had a swab binned, rather than clarification being sought from the Practice.

Action: Dave to write to Emma Watson regarding this. It could be escalated through AMC if necessary.

7. SGPC Roadshow

Highland LMC is in discussions with the BMA about a date for the roadshow. They have suggested the 7th of April and we have suggested that this not ideal as it is just after the Easter holidays. We are awaiting confirmation.

8. SGPC – The Future of General Practice

The last SGPC meeting was spent looking at proposals for the new 2017 GP contract. The proposal is to have a specialist/generalist role for GPs where income and salary would be protected. In this proposal, General Practice has a slightly different role and GPs would lead a wider Primary Care team with GPs taking on a clinical supervisory role. There are clusters of GP Practices forming in every other Health Board area and Iain feels that we need to build up large powerful units in order to survive and thrive. Investment in General Practice will be necessary. Iain also pointed out that whilst HHB was the first HB to integrate, GP involvement has now fallen behind other HBs.

9. Health and Social Care Integration

There is no further update.

10. Recent LMC Actions Update

- Discussions about enhanced services and funding cuts.
- Agreed with Sam Holden regarding access to data for research
- Revamped LMC counselling services
- Preliminary work on the roadshow
- Worked with Chair of 12 Practice forum regarding nursing home care
- Amended HHB policy regarding INR testing for Dentists
- Forwarded police surgeon and PF information to SGPC to resolve at a national level
- Passed info about QOF claw backs to SGPC to resolve nationally
- Resisted GPs being responsible for addition of special notes for other specialties, and raised the desirability of wider KIS access

- Raised the subject of FP10s and regulations with the nurses. – it is against the regulations to prescribe something for a patient if you are not managing them for that condition. Therefore dressings should be prescribed or accessed by community nurses when they are entirely managing the wound/ulcer.
- Medicines at home policy has been agreed

11. LMC Policy and Administrative Matters

11.1 GP Counselling Service

LMC is in the process of revamping our Counselling Service.

11.4 Succession Planning

This was discussed at the AGM.

11.5 LMC SBAR Form

We would like to adapt the AMC form for taking items to the LMC. It will be hosted on the website and used to take items to the LMC.

Action: Lindsay to amend the AMC SBAR and put it on the LMC website and distribute it to Practices.

11.4 LMC Website – Password Protected Area

We will be taking the password off the website. No objections were received.

Action: Chris will take this forward

12. Conferences

12.3 Scottish Conference 12th and 13th March 2015

One slot remains unfilled and it would be good if we could have full representation.

12.4 UK Conference

Motions have to be submitted by 23rd March 2015

Actions: All to have a think about motions

13. Management Unit Issues

13.1 Argyll and Bute Issues

13.1.1 Pre Chemotherapy Bloods Argyll and Bute – Update Peter Von Kaehne

This is ongoing and there is no update.

13.1.2 Maternity Leave

Maternity reimbursement was discussed. This does not cover the full amount. It is a discretionary payment but there will be lots of precedent.

Action: Sue will find out what is happening in South and Mid.

13.2 North and West Issues

Nothing was noted

13.3 South and Mid Issues

Nothing was noted

13.4 Sessional / Locum Issues

13.4.1 Rheumatology Cover

There is no progress on this. Nigel Small wrote to the service in October.

13.5 GPs in Training Issues

Nothing was noted

14. AOCB

14.1 Care Homes

A GP was told they had to fill in a record when visiting a patient in light of new Care Commission policy. This is not contractual and GPs do not have to do this. Individual GPs can use their own judgement.

14.2 Treatment Plans – Adults with Incapacity

GPs are now being asked to sign these. Care Homes complete them in advance and ask GPs to sign them. Peter felt that it is not a GP treatment plan and we have no control over it. Some felt that GPs are bound to complete these under the Adults with Incapacity legislation. Amendment – However SHW has trawled the AWI act and supporting vulnerable groups act, and there is no legislation obliging GPs to sign these plans.

15. Date of Next LMC Meeting – 21st of April 2015

The next meeting is on the 21st of April 2015.

16. Dates for LMC Meetings 2015

- 21st April 2015
- 16th June 2015
- 25th August 2015
- 27th October 2015
- 15th December 2015

The meeting closed at 5.35pm.