

# CLEVELAND LOCAL MEDICAL COMMITTEE

**Dr J T Canning MB, ChB, MRCP**

**Secretary**

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Minutes and report of the meeting of the Cleveland Local Medical Committee commencing at 7.30 p.m. on Tuesday, 7 April 2009 in the Committee Room, Poole House, Nunthorpe, Middlesbrough.

**Present:**

Dr D Donovan (Chairman from item 3)	Dr W J Beeby	Dr J-A Birch
Dr M Betterton	Dr A Bonavia	Dr S Burrows
Dr J T Canning	Dr G Daynes	Dr M Hazarika
Dr K Machender	Dr R McMahan	Dr H Murray
Dr T Nadah	Dr D Obih	Dr M Pritchard
Dr A Ramaswamy	Dr M Speight	Dr D White
Dr S White	Dr C Wilson	

**In attendance:** Ms J Foster : Development Manager

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In the absence of the Returning Officer, Janice Foster opened the meeting as Deputy Returning Officer; she welcomed members to the meeting.

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## **09/04/1 RECEIVE MEMBERSHIP OF THE COMMITTEE FOR 2009 - 2012**

The membership was **RECEIVED**; it had already been circulated to GPs.

## **09/04/2 STANDING ORDERS**

The Standing Orders were adopted.

## **09/04/3 ELECTION OF OFFICERS**

### **09/04/3.1 Chairman**

Dr Danny Donovan (Middlesbrough) was nominated, seconded and elected Chairman for the session 2009 – 2012.

Dr Donovan took the chair.

### **09/04/3.2 Vice Chairman**

Dr Julie-Anne Birch (Guisborough) was nominated, seconded and elected Vice-Chairman for the session 2009 – 2012.

### **09/04/3.3 Secretary**

Dr John Canning was nominated, seconded and elected Secretary for the session 2009 – 2012.

Members congratulated the Officers on their appointment.

#### **09/04/4            ADJOURNMENT FOR ANNUAL OPEN MEETING**

The meeting adjourned for the Open Meeting; no non-members were in attendance and the Open Meeting, therefore, closed and the LMC Meeting resumed.

#### **09/04/5            APOLOGIES**

Apologies had been received from Dr P Heywood, Dr V Nanda, Dr R Roberts, Dr N Rowell, Dr O Sangowawa and Mrs C A Knifton.

The Chairman reported that Christine Knifton had sustained an elbow injury and would be absent from work for a period; the Committee asked for its best wishes be passed to her and members signed a 'get well' card.

The Chairman welcomed Drs Betterton, Murray and Pritchard to their first meeting of the LMC.

#### **09/04/6            REPORT FROM RETURNING OFFICER**

##### **09/04/6.1        Vacancies**

In the absence of Mrs Knifton, Ms Foster reported that there were the following vacancies:

Hartlepool	2 members
Stockton	1 member
Redcar & Cleveland	2 members

These would be advertised in accordance with the Constitution.

##### **09/04/6.2        Medical Director representation on CLMC Board**

The Committee **RESOLVED** to invite Drs Thornham and Lone to attend meetings of the Committee, any expenses should be met by their PCTs.

##### **09/04/6.3        Consideration of Practice Manager representation on CLMC Board**

The Secretary reported that he was aware that a number of LMCs now invited Practice Managers to join the Committee; whilst full membership would be impossible under the NHS Act, the Committee is free to invite them to attend and meet appropriate expenses.

The Committee **RESOLVED** to co-opt 2 Practice Managers, one from each of the PCT groupings, to attend LMC Meetings; expenses and attendance fees to be met by the LMC.

**09/04/7            MINUTES OF THE MEETING HELD ON 17 February 2009**

These had been circulated to Members and were **AGREED** as a correct record and duly signed by the Chairman.

**09/04/8            MATTERS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS**

**09/04/8.1        Update on PMS Review**  
Ref Minute: 09/02/4

**09/04/8.1.1     Report form GP Steering Group and Open Meeting.**

The Committee received reports from the members of the PMS Steering Group present, Drs Beeby, Betterton and McMahon, and the LMC Secretary.

- There had been a meeting for PMS GPs earlier in the evening.
- There is unanimity amongst the PMS practices that they should work together in the review
- All practices had agreed that the Steering Group should act on their behalf
- The LMC is supplying support and information and has access to central assistance
- PMS GPs continue to receive weekly updates
- There had been no notice of termination
- The PCTs had written to all PMS practices expanding on the initial letter, making it clear that they wished to seek agreement, not termination, but the PCTs retained the right to use all legal avenues if required

**09/04/8.1.2     Next Open Meeting for PMS GPs**

The Committee **AGREED** that its meeting on 2 June would commence at 7.00 p.m., and that there should be a meeting for all PMS GPs at 8.00 p.m. The venue will be announced when known.

**09/04/8.2        Psychiatric referrals**  
Ref Minute: 09/02/13

**Response from Dr Helen Oatway, Psychiatrist, Ashwood Centre, Guisborough:**

“Firstly I need to reassure you that this referral form was only a first draft and has never been “ready to roll out”. It was an attempt to unify all the referral forms currently in use across TEWV and abridge them before presenting the idea to stakeholders and service users.

I understand a lot of people have been quite upset at the thought such a form was unilaterally going to be introduced. I would be upset too, so I apologise at any misunderstanding that has arisen. Any use of a form would always be left to individual referrers even if a form was agreed; this has always been the case.

I’ve taken much of their feedback on board and have produced (by now) a 4th draft. The idea is to standardise the information coming into our access points, to reduce the number of calls the access point staff make to gather information that is needed to decide on type of response, and also to reduce duplication of history in the referral (as our assessment goes into much of this in depth). I attach the draft form – but that’s all that it is, an idea for discussion.

There are undoubtedly many issues around the movement of patient care between primary and secondary teams that could do with discussion. If it would be helpful I can act as link to senior clinicians and managers in TEWV who may be better placed to respond to some of the points that may be made. I am aware that Dr Marian Michie and Mr Levi Buckley have written to all local GPs to offer

a practice based update on the service changes, I could certainly liaise with them if questions about service redesign are posed.

Any ideas or opinions from members of the LMC about improving patient care will be useful to me as a mental health practitioner and in my role as clinician in the Affective branch of the new “needs based” services TEWV is providing. Thank you for your time, I hope I hear from you soon.”

Members **NOTED** that this was a voluntary form.

**09/04/8.3 Advertising Campaign – New APMS Practices**

Ref Minute: 09/02/19

**Response from Paul Frank, Head of Communications & Patient Experience, MPCT**

“The PCT has an obligation to inform people when various procurements are on line and that the new practices are open and offering various services. The PCT has led the initial ‘advertising’ but do this only to close the loop from a PCT perspective and fulfil a communications commitment that is part of the procurement process; and will continue to do this for each new APMS practice as it comes on stream. If the new practices then choose to build on this, that is down to their personal choice and budget decisions.

The PCT will provide advice to the new practices on communications/advertising in accordance with NHS guidelines clearly stating what they can and cannot do, and stress that this advice service is available to all practices and is not restricted to the new APMS practices in any way.”

The Committee **NOTED** the response but asked that further data be obtained on PMS Contracts

**09/04/8.4 Ensuring more clinical input into development of IT systems in Teesside between primary/secondary care**

Ref Minute: 09/02/6

No member was available to attend the meeting arranged for Thursday, 7 May 2009 : 12.00 noon – 2.00 p.m. (Venue TBA : locum and travelling expenses will be reimbursed (via Dr John Nicholas who is leading this group).

Any GP who is interested in representing colleagues in this area is invited to contact the LMC for details of the work and arrangements for reporting to the LMC.

**09/04/9 GPC REGIONAL ELECTIONS**

The Committee congratulated Dr Bill Beeby, Middlesbrough, on his re-election as the Regional GPC Representative of Cleveland and Durham GPs for the period July 2009 to June 2012.

**09/04/10 ANNUAL CONFERENCE OF REPRESENTATIVES : 11/12 June 2009**

**09/04/10.1 Honorarium and expenses payments for representatives at Conference**

The Committee **RESOLVED** that:

- A payment of £400 per day (subject to PAYE) or the actual costs for an external locum if greater, for the duration of the Conference; and
- £50 out of pocket allowance per day (subject to PAYE) with the expectation that

attendees make a significant donation to the GP charity “The Cameron Fund” at the annual dinner.

- To confirm the representatives, nominated by the previous Committee, were the Chairman, Vice Chairman and Dr Rachel McMahon.

## 09/04/10.2 Motions to Conference

Members had been emailed seeking ideas for motions; all GPs were invited in the announcement of the Open Meeting to suggest subjects for motions.

After discussion the Committee **RESOLVED** to submit the following motions:

- That this conference believes that doctors in training for general practice should be reimbursed the fees charged by PMETB, and its successors, of obtaining the CCT (General Practice).
- That conference is dismayed that the collection for the Cameron Fund has not increased and urges members of conference to make a contribution to the Fund which is commensurate with their income both this year and in future years.
- That this Conference believes that partnerships of general practitioners are the gold standard for the delivery of general practice care and the only way of ensuring the future of high quality general practice for our patients, but notes with concern the increasing lack of partnership prospects across the UK, and therefore calls upon the GPC to develop an urgent strategy to incentivise the partnership model.
- That this conference assets that the cost of revalidation must be reasonable and the same for all GPs whether or not members of the RCGP.
- That this conference is dismayed at the lack of progress in obtaining Prescribing Numbers for sessional GPs and
  - (i) Urges the PPD to expedite their issue
  - (ii) Requires the GPC to use every endeavour to achieve this issue of these numbers
- That this conference believes that when a GP on the Performers List of a PCO requires retraining or significant professional development:
  - (i) The assessment should be at public expense
  - (ii) The initial period of retraining should be at public expense
  - (iii) if interim assessment shows there is appropriate progress, public funding should continue
  - (iv) if interim assessment shows that there is no reasonable prospect of a return to independent practice, public funding should be withdrawn
  - (v) there must be satisfactory arrangements for early retirement.
- That this conference welcomes the changes to the arrangements for adjusting payment for prevalence in the Quality and Outcomes Framework.
- That this conference is concerned that the Annual GP Registrars Conference is now held in London and
  - (i) Believes this discriminates against those living in the Home Countries and more distant parts of England
  - (ii) Does not wish to see the conference held in London each year
  - (iii) Whilst it is aware of the additional costs in holding the conference outside London requires it to be held in another venue for at least 2 years in any three.

**09/04/11 REVIEW OF ATTENDANCE ALLOWANCE & MILEAGE wef 1 April 2009**

Members are currently paid £44.31 per hour Attendance Allowance (to have Tax and NICs deducted) and 40p per mile Inland Revenue rate.

The Committee **RESOLVED** to increase the payment in line with the DDRB 'headline' figure of 1.5%, mileage to stay at HMRC rates.

**09/04/12 THE NHS CLINICAL LEADERS NETWORK (CLN)**

The Secretary explained that the CLN is a national, professional network for 1,000 clinicians in England, enabling them to develop and exchange professional learning with their peers and to deliver service improvements in their local area. The CLN began with a 2-year pilot in North West SHA in 2006 and is now being rolled out across the country. As of March 2009, five SHAs have implemented the CLN – including North East SHA – and are due to have implemented the network by Spring 2009.

In each SHA up to 120 clinicians attend a monthly CLN event where they discuss and debate issues directly with a key note speaker, who will be a local or national service/policy lead or a subject matter expert. They also participate in focused Action Learning Sets, where members are given the opportunity to actively debate concerns, undertake problem solving and plan practical action that will improve the quality of their care services. Following each event, clinicians then dedicate a further clinical session per month to leading service reform within their health area. The programme is backed by Chief Executives, giving members the opportunity to make real improvements. The CLN also provides members with a framework to evaluate their methods for addressing challenging issues.

The LMC and GPs should definitely get involved with this network, even if you are cynical about it. If you are not there, then others will fill the vacuum and we are less likely to like their input. To find out more information about the LCN, visit the website at [www.cln.nhs.uk](http://www.cln.nhs.uk) or email [cln@nhs.net](mailto:cln@nhs.net) for further details.

The Committee **REQUESTED** to see further information of local GPs involvement and urged members to put themselves forward for this work.

**09/04/13 NEW COMPLAINTS REGULATIONS – APRIL 2009**

The Committee was advised that there were some changes to the scheme, and that FAQs would shortly be published by the GPC. It was **NOTED** that the Secretary was due to meet the PCT Director responsible across the Tees PCTs and was urged to seek one or more training events for practices and the PCT on the operation of the scheme.

**09/04/14 OTHER MATTERS FOR CONSIDERATION**

**09/04/14.1 Speech & Language Therapy**

Letter from Paul Frank, Head of Communications & Patient Experience

**NOTED**

**09/04/14.2 Middlesbrough Welfare Rights Advice Service**

Communication from Grace Rosbotham, PBC Accounts Manager, NHS Middlesbrough

“I have been asked to canvas your views as to whether you think the Welfare Rights Advice Service should be continued through the SLA we have with Middlesbrough council. The service has been running for 8 years, is jointly funded and the cost to Primary Care in Middlesbrough is £44,000 per annum. It is provided from a number of Practices and other venues across Middlesbrough. Funding is in place for 2009/10 and staff employed, but if you think this service needs reviewed, would like to make any changes to it or that it should be discontinued could you let me know by the 30th April 2009 so that this can be looked at and notice given. The reports above provide an overview of the service within Middlesbrough for 08/09 for your information.

**NOTED**

**09/04/14.3 Walk-in Centres**

Suggestion for notices in GP surgeries threatened by walk-in centres received from local GP

Members did not wish to advise a specific notice, but urged GPs intending to place such a notice to have regard to both *Good Medical Practice* and the advertising guidelines requiring advertisements to be legal, decent, honest and truthful.

The LMC office is able to give individual advice if required.

Members were also concerned that patients might find that they have unwittingly registered at a new practice and advised GPs to inform the LMC about concerns they may have about registration practices.

**09/04/15 REPORTS FROM REPRESENTATIVES**

None received.

**09/04/16 REPORTS FROM MEETINGS**

**09/04/16.1 Proposal for a “Primary Care Prospectus”**

The LMC Secretary had a meeting with Martin Phillips on Monday, 23 March 2009 at which the concept of an up-to-date version of the medical list was produced containing appropriate information about practices. This has the working title “Primary Care Prospectus”. A draft entry for a practice had been circulated with the agenda.

Members were concerned that this did not represent a good use of either practice or PCT resources as much of the data would duplicate that which should be on the NHS Choices website.

The **CONSENSUS** among members was that any resources allocated to this project would be better used enabling practices to use NHS Choices; if needed data could be used from that source for individuals requiring printed material.

**09/04/16.2 Tall Ships Race 2010 : Hartlepool**

The Secretary had met with various PCT representatives on 6 April 2009 to discuss the implications of the Tall Ships Race at Hartlepool on 7 – 10 August 2010. This event will be taking place with the anticipation that there will be over 200,000 visitors to Hartlepool on some days. The Secretary is pursuing the issues which will face practices in maintaining their essential services.

**09/04/17 ANY OTHER NOTIFIED BUSINESS**

None.

**09/04/18 RECEIVE ITEMS****09/04/18.1 Medical List****Applications:**

<b><u>Effective Date</u></b>	<b><u>Name</u></b>	<b><u>Partnership</u></b>	<b><u>Practice Area</u></b>
1.4.09 <i>Salaried GP</i>	Dr D C Fox	Dr Saha & Partners	R&C PCT
2.6.09 <i>Returning to work after 24 hour retirement</i>	Dr K Sandresegaram	Dr Khair & Partners	M PCT
9.3.09 <i>Salaried GP</i>	Dr R I Cheema	Dr Glasby & Partners	R&C PCT
1.4.09 <i>Changing status from Salaried GP to Partner</i>	Dr A Micklethwaite	Dr Wood & Partners	M PCT
1.4.09 <i>Partner</i>	Dr H P M Alberti	Dr Wood & Partners	M PCT
7.6.09 <i>Returning to work after 24 hour retirement</i>	Dr R K Mukhopadhyay	Dr Mukhopadhyay & Partners	M PCT
1.4.09 <i>Change in status to long term locum</i>	Dr P de Jongh	Dr Awad & Partner	H PCT

**Resignations:**

13.2.09 <i>Returned to Australia after 6 months locum work</i>	Dr A Elliot-Smith	Dr Beeby & Partners	M PCT
31.3.09 <i>Resigned to return to Spain</i>	Dr M C Fernandez-Gomez	Dr Saha & Partners	R&C PCT
31.5.09 <i>Taking 24 hour retirement. Returning 2.6.9</i>	Dr K Sandresegaram	Dr Khair & Partners	M PCT



5.6.09	Dr R K Mukhopadhyay	Dr Mukhopadhyay & Partners	M PCT
	<i>Taking 24 hour retirement. Returning 7.6.9</i>		
5.6.09	Dr S Singh	Dr Acquilla & Partners	R&C PCT
	<i>Resignation. Salaried GP.</i>		
14.4.09	Dr A V Ramos	The Arrival Practice	S PCT
	<i>Resignation. Salaried GP.</i>		

**RECEIVED.**

**09/04/18.2 Practice Mergers**

- 09/04/18.2.1 Hartlepool PCT area: Dr Eaton & Partners at Grange House Surgery, Hartlepool and Dr Moody & Partners at Havelock Practice, Hartlepool will be merging with effect from 1 April 2009. Grange House Surgery will become the branch surgery.
- 09/04/18.2.2 Stockton Teaching PCT area: Dr S Chaudhry at Barleyfields Medical Practice and Dr Contractor & Partners at Woodbridge Practice will be merging with effect from 1 April 2009. IT has yet to be finalised.

**RECEIVED.**

**09/04/18.3 APMS practices opening with effect from 1 April 2009**

- 09/04/18.3.1 With effect from 1 April 2009 the following Darzi practice will open at South Bank:

Eston Grange NHS Health Care Centre  
 Queen Street  
 South Bank  
 Middlesbrough TS6 6HS  
 Tel No: 0300 1230730

Dr D P Feeney will be working at the practice as a Salaried GP.

- 09/04/18.3.2 With effect from 1 April 2009, Tithebarn Medical Centre will change their name to:

Stockton NHS Health Care Centre  
 Tithebarn House  
 High Newham Court  
 Hardwick  
 Stockton on Tees TS19 8RH

- 09/04/18.3.3 With effect from 1 April 2009 the following Darzi practice will open in Hartlepool:

Intrahealth – Hartfields and Throston  
 Hartfields Extra Care Village  
 Hartfields Manor  
 Hartlepool TS26 0US  
 Tel No: 01429 284810

Dr D G Anderson will be working at the practice as a Salaried GP.

**RECEIVED.**

**09/04/18.4 Report the receipt of:**

GPC News 6 – Friday, 20 February 2009 – available on [www.bma.org.uk](http://www.bma.org.uk)  
GPC News 7 – Friday, 20 March 2009 – available on [www.bma.org.uk](http://www.bma.org.uk)  
Minutes for Sunderland LMC's meeting held on 20 January 2009

**RECEIVED.**

**09/04/18.5 Documents sent to GPs and/or Practice Managers since the last meeting on 17 February 2009**

PMS Review (18.2.9)  
REMINDER: Cleveland Local Medical Committee Elections : 2009/2012 (24.2.9)  
LMC update (24.2.09)  
Elections for Cleveland Local Medical Committee (2.3.9)  
Advert - Salaried GP (full time) Middlesbrough (3.3.9)  
Unconfirmed Cleveland LMC Minutes of Meeting held on Tuesday, 17 February 2009 (3.3.9)  
Documents for, and concerning, Salaried GPs (3.3.9)  
Unconfirmed Cleveland LMC Minutes of Meeting held on Tuesday, 17 February 2009 (3.3.9)  
Annual Open Meeting for all GPs (12.3.9)

**RECEIVED.**

**09/04/18.6 CVD LES – Extension until 31 March 2010**  
Marilyn MacLean, Commercial Manager, MPCT

"I am not sure whether Peter Heywood has informed you that we are going to extend the CVD LES. It was decided at the last Steering Group meeting that as practices had a slower uptake than they anticipated we would extend it until 31 March 2010. A review will still take place at the end of September and practices will be given the option to aspire to deliver more or use the time to complete the screenings that they aspired to in the first place. We will also be sending an amendment to it to take into account the new QOF indicators.

I asked David Simpson to check out the codes issued by the BMA and NHS Federation recently with regard to the new DES's and there are some errors. He is going to circulate the correct codes to practices as soon as possible. In the Osteoporosis DES there is a slight difference between the original guidance published stating 'history of fragility fracture' and the new guidance which state 'have sustained a fragility fracture'. I will be sending out an amendment to cover this and to make sure that practices are aware that it they don't achieve the minimum 20% in Criterion 1 then they don't qualify for Criterion 2 as it states in the SFE."

**RECEIVED.**

**09/04/18.7 Date and time of next meeting**

Tuesday, 2 June 2009, at 7.00 p.m. Venue: Ebsworth Building, Queens Campus, Durham University, Stockton.

**RECEIVED.**

There being no further business to discuss, the meeting closed at 9.00 p.m.

**Date:**

**Chairman:**