



Cleveland Local Medical Committee

Chairman: Dr I Bonavia
Vice Chairman/ Medical Director/Asst Secretary: Dr J-A Birch
Secretary: Dr J T Canning
Development Manager: Ms J Foster
Office Manager: Ms C A Knifton

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Minutes and report of the meeting of Cleveland LMC Limited commencing at 7.00 p.m. on Tuesday, 13 May 2014 at The Maureen Taylor Conference Suite, Stockton Riverside College, Harvard Avenue, Thornaby, Stockton on Tees TS17 6FB.

Present:

Dr I Bonavia (Chairman)	Dr S H M Arifulla	Dr W J Beeby
Dr M Betterton	Dr J-A Birch	Dr J T Canning
Mrs V Counter	Dr R Craven	Dr K Ellenger
Dr I Guy	Dr J Hameed	Dr M Hazarika
Dr M Hulyer	Mrs C Hurst	Dr H Lamprecht
Dr E K Mansoor	Dr R McMahan	Dr T Nadah
Dr B Posmyk	Dr R Roberts	Dr O Sangowawa
Dr S Selvan	Dr P Singh	Dr R Singh
Dr M Speight	Dr H Waters	Dr D White
Dr C Wilson		

In attendance: Ms J Foster : Development Manager
Mrs C A Knifton : Office Manager
Dr D Abdulrazzaq – Registrar @ TBMG
Dr E Zahara – Registrar @ TBMG

14/05/1 APOLOGIES

Apologies had been **RECEIVED** from Dr A Boggis, Dr G Chawla, Dr H El-Sherif, Dr J Gossow, Dr C Harikumar, Dr N Miller and Dr A Thornley.

NOTED.

14/05/2 MINUTES OF THE MEETING HELD ON 11 March 2014

These had been previously circulated to members and were **AGREED** as a correct record and duly signed by the Chairman.

14/05/3 MATTERS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

14/05/3.1 GP Health - Update Ref Minute 14/03/7

It was **CONFIRMED** that following electronic consultation with LMC GP members, it had been unanimously **AGREED** that:

Cleveland LMC Limited make a **donation** to GP Health of £15,000 for the next 12 months, to be paid quarterly at the rate of £3,750 per quarter, and to commence on 1 April 2014 and be reviewed after 12 months. The funding was to provide occupational health for Tees GPs only.

GP Health had been notified, in writing, and the first quarterly payment made.

NOTED.

14/05/4 ANNUAL CONFERENCE OF REPRESENTATIVES OF LMCs

14/05/4.1 Agenda for Conference

Members had been sent a copy of the 85 page Conference Agenda listing matters for discussion.

RECEIVED.

14/05/4.2 Consider matters for submission for inclusion in Supplementary Agenda

No additional matters on topics for inclusion in the Supplementary Agenda for Conference were raised.

NOTED.

14/05/4.3 Consider advice to representatives

Representatives were not scheduled to propose any motions but would contribute to debates on behalf of members.

NOTED.

14/05/5 ST CCG CONSIDERING APPLYING TO CO-COMMISSION PRIMARY CARE WITH AREA TEAM

Following Simon Stevens (Chief Executive, NHS England) call for pioneer CCGs to co-commission primary care with NHS England, South Tees CCG is considering putting an application forward and they have discussed this in the Middlesbrough Locality Meeting. ST CCG feels that despite its challenges of managing conflict, it also gives them an opportunity to shift resources rightfully into primary care (i.e. money follows activity).

Discussion centred around confusion over the number and variety of contracts and the different organisations who held them i.e. the PMS and GMS contracts held by NHSE, contracts with the CCG to provide local initiative schemes, contracts with the Local Authority to provide public health services including immunisations / health promotion / health prevention type work. This leads to confusion between organisations as to who is doing what and how investment can take place in general practice. Co-commissioning may lead to conflict of interest between the CCG and GPs when the CCG discusses the contract with GPs. ST CCG did not know if co-commissioning related to the national contract (core services/essential services) plus add-ons (enhanced services) in which case was this not re-inventing the wheel? And what would happen when patient boundary lists ceased in October and one patient was registered where they lived and their next door neighbour was registered where they worked – they could end up receiving different levels of treatment depending on whether their practice was in a CCG area contracted to provide co-commissioning.

CCGs expressions of interest, individually or with other CCGs, are to be developed by 20 June 2014. H&S CCG were not as advanced in their plans on co-commissioning as ST CCG. Discussions with stakeholders and an engagement process with practices / patient representatives had to have taken place by 20 June 2014 in order to put in an expression of interest. Co-commissioning has to be done within existing resources.

The Area Team has two years to do a review and formulate proposals relating to PMS practices; the AT had no wish to destabilise PMS practices and had agreed, in principle, that funding changes should be phased in the same way GMS funding is phased.

NOTED.

14/05/6 ST CCG PUBLIC CONSULTATION – INTEGRATED MANAGEMENT & PROACTIVE CARE FOR THE VULNERABLE & ELDERLY (IMProVE)
Closing date for responses is Thursday, 31 July 2014

South Tees practices are urged to take part in the public consultation and feed back their views using the questionnaire on <http://www.southteescg@nhs.uk/improve>. The closing date for receipt of comments is Thursday, 31 July 2014. Responses to the questionnaire are to be sent via email to mynhstees@nhs.net or by post to Communications & Engagement Team, Freepost RTGC-XBHS-JUSS, North of England Commissioning Support Unit, Teesdale House, Westpoint Road, Thornaby, Stockton on Tees TS17 6BL.

Practices were asked to send a copy of their views to the LMC office via christine.knifton@tees.nhs.uk so that a CLMC response can be considered at the next meeting on 15 July 2014.

NOTED.

14/05/7 REGIONAL LMC FUNDING
Extract from letter from Regional LMC Secretary

“At the last Regional Meeting (2 April 2014) we discussed the finance that needs to be raised in order to sustain this Committee. In the past we paid per GP represented, but this is variable and I think that it is more appropriate to charge per LMC, as all LMCs have the same number of seats at the table, etc.

Looking at the time that Maxine spends on the work involved and the cost of the venue, the annual cost to run this Committee is roughly £2660 per year. This is made up of 89 hours of Maxine’s time and about £179 per meeting for the hotel costs. There is no charge for the Officers of the Regional Committee’s time and perhaps we should discuss this at a later date, if appropriate.

My suggestion is that all LMCs contribute equally and that would be £380 per year per LMC, and this charge will be raised once per year after the April meeting.”

The LMC Vice Chairman informed members that she had Chaired this particular Regional Meeting and funding of Officers of the Regional Committee had not been discussed. CLMC Officers received sessional payments and attending Regional Meetings was covered in that payment.

After discussion, members **AGREED** that the Regional LMC Secretary would be informed that:

- CLMC would contribute an annual amount to the LMC Regional Committee;

- CLMC opposed the suggestion of payment for the time of the Officers of the Regional Committee

**14/05/8 GENERAL PRACTITIONERS DEFENCE FUND
Invoice notification for 2014 levy**

Dr Canning declared an interest as he is an Officer of the GPDF and received payment from it.

CLMC had received notification that the GP Defence Fund levy for 2014 will be £33,950-00.

The GP Defence Fund levy was **ACCEPTED**.

14/05/9 CLMC REGULATIONS SUB-COMMITTEE ANNUAL REPORT

No activity in the period 1 April 2013 to 31 March 2014.

NOTED.

14/05/10 REPORTS FROM REPRESENTATIVES

No reports received.

NOTED.

14/05/11 MEETINGS ATTENDED BY LMC SENIOR OFFICERS (since LMC Board Meeting on 11.03.14)

12.03.14	Meeting with Gerald Tompkins re Pharmacy & Flu Scheme @ LMC – Janice Foster
13.03.14	Meds Management Committee @ H&S CCG, Billingham - Julie Birch
17.03.14	Public Health ES Specs with Phil Ray @ LMC – Janice Foster
19.03.14	ST CCG Urgent Care Meeting @ NOHV – Janice Foster
19.03.14	Quality in Primary Care Clinical Ref Group @ Wynyard Rooms – Janice Foster / Julie Birch
21.03.14	DDT AT / LMC liaison meeting @ Darlington – Janice Foster / Julie Birch
25.03.14	Training & Development Day @ YOR LMC – Janice Foster
27.03.14	H&S CCG Quality in primary care meeting @ Billingham – Janice Foster
31.03.14	Access to GP Surgeries, Health Scrutiny Panel @ Middlesbrough Town Hall – John Canning
01.04.14	H&S CCG Urgent Care Meeting @ Billingham – Janice Foster
02.04.14	111 Clinical Governance Meeting @ Teesdale House – Janice Foster
02.04.14	Northern Region LMC meeting @ Washington – Janice Foster / Julie Birch / Iain Bonavia
10.04.14	Tees Medicines Management Committee @ NOHV – Julie Birch
10.04.14	BMA NER Council Meeting @ Washington – Julie Birch
17.04.14	GPC meeting @ BMA London – Janice Foster
24.04.14	Catch up meeting with Craig Blair, ST CCG @ LMC office – Janice Foster
24.04.14	H&S CCG Quality in primary Care Meeting @ Billingham – Janice Foster
30.04.14	H&S CCG Frail Elderly Summit @ Wynyard Rooms – Janice Foster
02.05.14	CQC Event @ Assembly Rooms, Newcastle – Janice Foster
07.05.14	Tees 111 Clinical Gov Meeting @ Teesdale House – Janice Foster

07.05.14	GP Recruitment & Retention @ Durham University, Stockton – Janice Foster
08.05.14	ST Practice Managers Meeting @ MTLC – Janice Foster
13.05.14	ST CCG/CLMC catch-up meeting @ Springwood Surgery – Janice Foster / Julie Birch / John Canning
13.05.14	Meeting to discuss £5 per head @ Billingham Forum – John Canning / Janice Foster

NOTED.

14/05/12 ANY OTHER NOTIFIED BUSINESS

14/05/12.1 NHS Standard Contract

The Development Manager explained that the CCGs did not provide the contract to CLMC until mid-April; it is a huge document to process and the LMC wanted to be thorough in reviewing it for practices. It is vitally important that practices ensure they have **Internet Explorer 8** on the computer they use to access the e-contract otherwise they may not be able to view the contract properly. The ICT Helpdesk will upgrade your computer for you. Practices are advised to put this in place now, to prevent delays in the future.

With regard to the actual contract, the Development Manager had produced a brief guidance document highlighting some issues of concern for practices. The CCGs were currently considering the guidance document and the LMC will issue it to practices once their final response has been received. CLMC understands the financial difficulties practices are under, primarily due to cash flow in this first quarter, so are doing their utmost to progress this as quickly as possible. It is important CLMC does everything it can to get this contract as sound as possible for practices or, at the very least, ensure the LMC guidance provides all the appropriate information possible.

The e-contract is not written specifically for general practice and refers repeatedly to secondary care and CCGs. It also gives a 12 month termination period. It states the Data Protection Controller is the CCG but this is not correct for practices.

It was vitally important that Practice Managers read the LMC guidance document when it is issued and go through the e-contract. The Development Manager would be more than happy to take any questions from practices on janice.foster@tees.nhs.uk or 01642 745813.

NOTED.

14/05/13 RECEIVE ITEMS

14/05/13.1 Medical List

Applications:

<u>Effective Date</u>	<u>Name</u>	<u>Partnership</u>	<u>Practice Area</u>
02.06.14 <i>Salaried GP.</i>	Dr A J Raja	Victoria Medical Practice	Hartlepool
15.04.14 <i>Salaried GP.</i>	Dr D S A Mendis	Chadwick Practice	Hartlepool

18.11.13 <i>Salaried GP. APMS practice.</i>	Dr I A Olatunji	Lawson Street Practice	Stockton
20.05.14 <i>Salaried GP.</i>	Dr D Abdulrazzaq	Thornaby & Barwick Medical Group	Stockton
06.06.14 <i>Partner</i>	Dr P Hendrie	Dr Syed's Practice	Stockton
01.04.14 <i>Change in status from Salaried GP to Partner.</i>	Dr G B Gowda	The Woodbridge Practice	Stockton
21.04.14 <i>Salaried GP.</i>	Dr A Grainger	Fulcrum Medical Practice	Middlesbrough
03.04.14 <i>Change in status from Salaried GP to Partner.</i>	Dr M Alagarsamy	Crossfell Medical Centre	Middlesbrough
08.05.14 <i>Change in status from Salaried GP to Partner.</i>	Dr S Ismail	Park Surgery	Middlesbrough
08.05.14 <i>Partner.</i>	Dr S Ismail	Thorntree Surgery	Middlesbrough
05.05.14 <i>Returning to work following a superannuation break.</i>	Dr G Hodgson	Normanby Medical Centre	Langbaurgh
01.04.14 <i>Partner.</i>	Dr G V J Fernandez	Normanby Medical Centre	Langbaurgh
19.0.14 <i>Salaried GP.</i>	Dr M A M Sadiq	Woodside Surgery	Langbaurgh
06.04.15 <i>Partner.</i>	Dr S Veeraswamy	South Grange Medical Centre	Langbaurgh
01.04.14 <i>Partner.</i>	Dr M Atxa de la Presa	The Saltscar Surgery	Langbaurgh
11.04.14 <i>Change in status from Salaried GP to Partner.</i>	Dr E M Bilcliffe	The Manor House Surgery	Langbaurgh
11.04.14 <i>Change in status from Salaried GP to Partner.</i>	Dr V M Royal	The Manor House Surgery	Langbaurgh
11.04.14 <i>Change in status from Salaried GP to Partner.</i>	Dr J W Elliot	The Manor House Surgery	Langbaurgh
01.04.14 <i>Salaried GP.</i>	Dr S Gandhi	Bentley Medical Practice	Langbaurgh

Resignations:

<u>Effective Date</u>	<u>Name</u>	<u>Partnership</u>	<u>Practice Area</u>
11.08.12 <i>Resigned. Salaried GP. APMS practice.</i>	Dr O Y Adewumi	The Fens Medical Centre	Hartlepool
31.05.14 <i>Retirement. Partner.</i>	Dr J Gallagher	Victoria Medical Practice	Hartlepool
31.03.14 <i>Retirement. Partner.</i>	Dr F R P Johnston	Hart Medical Practice	Hartlepool
03.03.14 <i>Retirement. Partner.</i>	Dr S K Hazle	Journee Medical Practice	Hartlepool
30.04.14 <i>Resigned. Partner.</i>	Dr R I Cheema	Tennant Street Medical Practice	Stockton
31.03.14 <i>Resigned. Salaried GP.</i>	Dr A P Downs	Fulcrum Medical Practice	Middlesbrough
30.04.14 <i>Resigned. Salaried GP.</i>	Dr R Qureshi	Park Surgery	Middlesbrough
31.03.14 <i>Resigned. Salaried GP.</i>	Dr Y H Mhando	The Village Medical Centre	Middlesbrough
04.07.12 <i>Resigned. APMS.</i>	Dr S A Sadieq	Eston Grange NHS Healthcare	Langbaugh
05.04.14 <i>Resigned. Partner.</i>	Dr S Veeraswamy	Albert House Clinic	Langbaugh
02.05.14 <i>Superannuation break. Returning to work on 05.05.14</i>	Dr G Hodgson	Normanby Medical Centre	Langbaugh
06.06.14 <i>Resigned. Partner.</i>	Dr O F Adedapo	Normanby Medical Centre	Langbaugh
30.03.14 <i>Resigned. Salaried GP.</i>	Dr J G Murphy	Park Avenue Surgery	Langbaugh
31.05.14 <i>Resigned. Partner.</i>	Dr R Selvarajan	The Garth Surgery	Langbaugh
30.06.14 <i>Retiring. Partner.</i>	Dr B W Clements	Brotton Surgery	Langbaugh

RECEIVED.

**14/05/13.2 'Your GP cares' : Launch of new BMA campaign to highlight pressures in general practice
Communication from Dr Chaand Nagpaul, Chair of GPC**

"The campaign is now live! Our launch day plans involve media publicity, launch of our webpages and social media activity. We also have plans in the coming months to engage politicians, policy makers and patients further in the campaign, along with GPs themselves of course. More details of that to follow.

The success of 'Your GP Cares' is heavily dependent on your support. Now the campaign has launched can I please ask you to do the following today:

- join the campaign via the BMA website www.bma.org.uk/YourGPCares
- help us raise awareness of the campaign with your colleagues and contacts
- engage with the campaign on Twitter using [#YourGPCares](https://twitter.com/YourGPCares) and following the [BMA @TheBMA](https://twitter.com/TheBMA) if you are active on social media
- if you have further case studies to illustrate the issues the campaign is highlighting please email them to YourGPCares@bma.org.uk
- join in the conversation on [BMA communities](#)

We will be launching a full suite of campaign materials, including posters and leaflets, at LMC conference that you and your practices will be able to use to help explain the campaign issues to patients. However, so that you have access to something now, there are two posters that you can download from the website and can start using straight away if you so wish.

We will be in touch in due course to keep you updated on campaign activities throughout our programme of work in the run up to the next UK General Election."

RECEIVED.

14/05/13.3 Report the receipt of:

GPC Newsletter 12 – Friday, 21 March 2014 - available on www.bma.org.uk
GPC Newsletter 13 – Friday, 4 April 2014 - available on www.bma.org.uk
GPC Newsletter 14 – Tuesday, 22 April 2014 - available on www.bma.org.uk
BMA NE Regional Council minutes of meeting held on Thursday, 13 February 2014
NE & Cumbria Regional LMC minutes of meeting held on 8 January 2014

RECEIVED.

14/05/13.4 Date and time of next meeting

Tuesday, 15 July 2014 : 7.00 p.m. : The Maureen Taylor Conference Suite, Stockton Riverside College, Harvard Avenue, Thornaby, Stockton on Tees TS17 6FB.

RECEIVED.

There being no further business to discuss, the meeting closed at 7.47 p.m.

Date: **Chairman:**