



# Cleveland Local Medical Committee

Chairman: Dr J-A Birch  
Vice Chairman: Dr R McMahon  
Secretary: Dr J T Canning  
Chief Executive: Ms J Foster  
Office Administrator: Mrs J Jameson  
Recruitment & Retention Coordinator: Mrs A Mackenzie-Brown

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Minutes and report of the meeting of CLMC Limited commencing at 8.23 p.m. on Tuesday, 8 March 2016 in The Maureen Taylor Conference Suite, Stockton Riverside College TS17 6FB.

**Present:**

Dr A Adebiyi	Dr W J Beeby	Dr J Berry
Dr T Bielby	Dr J A Birch	Dr J T Canning
Dr K Chandrasekaran	Dr G Chawla	Mrs V Counter
Dr K Ellenger	Dr H El-Sherif	Dr S Gandhi
Dr M Hulyer	Dr R McMahon	Dr N Miller
Dr B Posmyk	Dr S Selvan	Dr P Singh
Dr M Speight	Dr J Walker	Dr S Zaman

**In attendance:** Ms J Foster – Chief Executive  
Mrs A Mackenzie-Brown – Recruitment & Retention Coordinator  
Ms C A Knifton – Note-taker  
Mr G Trafford – Practice Manager

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Dr Hameed (Eston) had stepped down as he had moved out of the area. The vacancy for an Eston GP had been advertised without success so will now be advertised as a Teeswide vacancy. Hartlepool and Eston GPs are particularly encouraged to come forward.

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## 16/03/1 APOLOGIES

Apologies had been **RECEIVED** from Dr M Betterton, Dr G Fernandez, Dr J Grainger, Dr E Mansoor, Dr O Sangowawa and Dr R Roberts.

## NOTED

## 16/03/2 MINUTES OF THE MEETING HELD ON 12 January 2016

These had been previously circulated to members and were **AGREED** as a correct record and duly signed by the Chairman.

### **16/03/3      MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETINGS**

There were no matters arising.

**NOTED.**

### **16/03/4      STANDING ITEM: RECRUITMENT & RETENTION Update from Mrs Anneli Mackenzie-Brown, CLMC Recruitment & Retention Coordinator**

Having been in post eight weeks, Mrs Mackenzie-Brown had formulated a work plan and would email it to members this week. Any input from members would be gratefully received. A number of meetings had taken place and events organised, with the input of named Committee Members. The list of topic headings was extensive and was briefly itemised prior to being circulated to Members.

Mrs Mackenzie-Brown confirmed she was liaising with practices to ascertain recruitment responses to advertisements for doctors (why had they moved, from where had they moved, etc). Practices would receive information on how to advertise, how to hold on to staff and employment regulations. It would be useful to have a running tally of GP vacancies and the LMC office was in contact with practices running adverts to keep up to date with figures. CCGs expressed an interest in being kept informed of the number of vacancies which gave some idea of problems practices had with patient appointments.

"Back to Work" had been pushed from the CCG side (GPs with more than 12 months absence) and should also apply to maternity leave. Medical Protection cover was crippling expenses. Push for central funding for this particular group. Some people were not returning to work because of the huge expense of Medical Protection cover as they were perceived as being at increased risk.

It appeared not all Registrars may be receiving the job opportunity bulletins, and Registrars were urged to contact the LMC office in order to be added to the LMC's circulation list.

**NOTED.**

### **16/03/5      STANDING ITEM: WORKLOAD & CAPACITY Update on PETS (Practice Enhanced Treatment Service)**

It was **NOTED** that due to NHS Property Services attending the Open Meeting to cover premises there was no discussion under this item.

### **16/03/6      111 DIRECT BOOKING OF GP APPOINTMENTS – CCG OFFER**

All practices across Tees had received a letter from their CCG inviting them to join the NHS 111 Regional Vanguard Enhanced Service to allow NHS 111 to directly book GP appointments. There is no end date shown in the contract (5 years?) and payment is 0.70p per patient in a one-off payment. The consultation slots released will be for telephone advice only, face-to-face, or a mixture depending on need. The LMC was not consulted beforehand and all CCGs had to offer it with exactly the same conditions. It is 1 appointment per 2000 registered patients per day. The practice must allow NECS to extract daily activity data from their clinical systems, anonymised by NECS and not seen by the local CCG.

Worryingly, practices have already received payment although they may only have expressed an interest, or not expressed an interest at all. CCGs were not aware of this as they should have received the payment and distributed it to practices who had signed up. Practices will have to return the money if they do not sign up for the service. Practices will also have to return the money if NECS decide they have not fulfilled the contract.

Discussion ensued. Local CCGs wanted discussion with CLMC to make it work. Concern was expressed at the data extraction and that it should be anonymised by the practice without impacting on practice time. Clause 3 implies data sharing would only commence when the Medical Interoperability Gateway was developed across the Region. What about data protection?

It was **AGREED** that CLMC would negotiate with both CCGs having obtained views from around the table. The Chief Executive will put a statement in the Weekly Bulletin advising practices that the LMC will negotiate on their behalf and advice will be issued once the specification is received. In the meantime CCGs will look into the payment practices have already received.

## **16/03/7 LMC ANNUAL OPEN MEETING**

### **16/03/7.1 Consider Motions to LMC Conference – DEADLINE noon Monday, 14 March 2016**

Already discussed in the Open Meeting. Draft motions will be circulated to Members this week for submission to London on Monday, 14 March 2016.

**NOTED.**

## **16/03/8 LMC MILEAGE & ATTENDANCE ALLOWANCE**

Attendance Allowance is currently £46.51 per hour. In the absence of a DDRB recommendation for 2016/17 it is proposed this will be increased by 1% in line with the GPC negotiated contract uplift as at 1 April 2016.

Mileage is currently 45p per mile in line with Inland Revenue guidance, and will remain in line with Inland Revenue guidance as at 1 April 2016.

It was **AGREED** that:

- Attendance Allowance of £46.51 an hour be increased by 1%
- Mileage remained at 45p per mile

## **16/03/9 REPORT FROM SPECIAL CONFERENCE**

Not discussed as members had already read reports in the national press.

**NOTED.**

## **16/03/10 REPORTS FROM REPRESENTATIVES**

No reports from representatives received.

**NOTED**

**16/03/11 MEETINGS ATTENDED BY LMC SENIOR OFFICERS (since LMC Board Meeting on 12.01.16)**

13.01.16	LMC Involvement at ST CCG Leadership Group @ ST CCG, Middlesbrough – Janice Foster
13.01.16	Careers Fair @ Durham University, Stockton – Anneli Mackenzie-Brown
15.01.16	Practice Meeting @ LMC – Janice Foster
15.01.16	Practice Meeting @ HaST CCG Area Practice – Janice Foster
19.01.16	Federation meeting of Middlesbrough Practices @ Borough Road Surgery – Janice Foster
20.01.16	ST CCG System Resilience Group @ ST CCG Offices – Janice Foster
21.01.16	Regional LMC/GPC Meeting @ Boldon – Janice Foster/Rachel McMahon/John Canning/Bill Beeby
21.01.16	Practice Meeting @ HaST CCG Area Practice – Anneli Mackenzie-Brown
22.01.16	Workload Meeting with LOC @ LMC Office – Janice Foster
22.01.16	Introductory Meeting, HASH & LMC Working @ Tennant Street – Janice Foster/Bill Beeby
25.01.16	Better Health Meeting @ Dr Piper House, Darlington – Janice Foster/Rachel McMahon
26.01.16	CQC Consultation @ Newcastle – Janice Foster
26.01.16	GP Meeting @ LMC Office – Anneli Mackenzie-Brown
26.01.16	GP Meeting @ HaST CCG Area Practice – Anneli Mackenzie-Brown
26.01.16	Practice Meeting @ LMC Office – Janice Foster/John Canning
30.01.16	LMC Special Conference @ London – Julie Birch/Shawn Zaman/Rachel McMahon/John Canning/Bill Beeby
02.02.16	Practice Meeting @ ST CCG Area Practice – Anneli Mackenzie-Brown
02.02.16	NHS E/LMC Meeting @ Darlington – Janice Foster / Julie Birch
03.02.16	HaST CCG /LMC Meeting@ HaST CCG Office – Janice Foster / Julie Birch
04.02.16	HaST Co Commissioning Committee@ HaST CCG Office – Janice Foster
04.02.16	HaST Primary Care Workstream Meeting @ HaST CCG Office – Janice Foster
09.02.16	Practice PMS Review Meeting @ HaST CCG Area Practice – Janice Foster
09.02.16	ST CCG/LMC Meeting : ST CCG Office – Janice Foster/Julie Birch
09.02.16	North East BMA Council Meeting @ Washington – Julie Birch
10.02.16	ST CCG Co Commissioning Committee – Janice Foster
10.02.16	STAR Working Group @ ST CCG Office – Julie Birch
11.02.16	CLMC Legal Workshop, Partnership Agreements @ MFC – Janice Foster/Anneli Mackenzie Brown/ Julie Birch
16.02.16	Practice Meeting @ HaST CCG Area Practice – Janice Foster/ John Canning
17.02.16	ST CCG System Resilience Group @ ST CCG Office – Janice Foster
17.01.16	ST CCG/LMC Meeting re Scrutiny Committee @ ST CCG Office – Julie birch
18.02.16	ST CCG/LMC Operational Meeting @ LMC Office – Janice Foster/Anneli Mackenzie-Brown
18.02.16	Practice Meeting @ HaST CCG Area Practice – Janice Foster
19.02.16	CCG/NHS E/LMC Meeting re Practice in HaST CCG Area – Janice Foster
24.02.16	Practice PMS Review Meeting @ HaST CCG Area Practice – Janice Foster
24.02.16	HaST PETS Meeting @ HaST CCG – Janice Foster
25.02.16	CLMC Legal Workshop, Employment and Financial Implications of Federations @ MFC – Janice Foster/Anneli Mackenzie-Brown/Rachel McMahon
26.02.16	ST CCG PETS Meeting @ ST CCG Office – Janice Foster
29.02.16	NECHN Meeting @ LMC Office – Janice Foster
01.03.16	NHS E/GPC Increasing Capacity Event @Leeds – Janice Foster/Anneli Mackenzie-Brown/John Canning
02.03.16	Public Health re Contracts @ LMC office – Janice Foster

03.03.16	H&ST Primary Care Workstream @ H&ST CCG office – Janice Foster / Anneli Mackenzie-Brown
03.03.16	NECHN Better Together Event @ MFC – Janice Foster / Julie Birch
04.03.16	ST CCG re Recruitment & Retention @ ST CCG – Anneli Mackenzie-Brown
07.03.16	Middlesbrough Scrutiny Committee @ Middlesbrough – Rachel McMahon
08.03.16	Middlesbrough LA/Public Health @ Middlesbrough LA – Anneli Mackenzie-Brown

**NOTED.**

**16/03/12 ANY OTHER NOTIFIED BUSINESS**

There was no other notified business.

**NOTED.**

**16/03/13 RECEIVE ITEMS**

**16/03/13.1 Medical List**

No updates have been received. CLMC Office is addressing this with FSH.

**16/03/13.2 Report the receipt of:**

GPC Newsletter 6 – Special Conference News – available on [www.bma.org.uk](http://www.bma.org.uk)

GPC Newsletter 7 – 19 February 2016 - available on [www.bma.org.uk](http://www.bma.org.uk)

**16/03/13.3 Date and time of next meeting**

**Tuesday 3 May 2016: 7.00 p.m. The Maureen Taylor Conference Suite, Stockton Riverside College, Harvard Avenue, Thornaby, Stockton on Tees TS17 6FB.**

There being no further business to discuss, the meeting closed at 8.55 p.m.

**Date:** ..... **Chairman:** .....