



Cleveland Local Medical Committee

Chairman: Dr I Bonavia
Vice Chairman/Medical Director/Asst Secretary: Dr J-A Birch
Secretary: Dr J T Canning
Development Manager: Ms J Foster
Office Manager: Ms C A Knifton

First Floor
Yarm Medical Centre
Worsall Road
Yarm
Stockton-on-Tees
TS15 9DD

LMC office email: christine.knifton@tees.nhs.uk
Web: www.clevelandlmc.org.uk

Tel: 01642 745811
Fax: 01642 745812

Minutes of the Board of Directors of Cleveland LMC Limited commencing at 6.35 p.m. on Tuesday, 15 July 2014 at The Maureen Taylor Conference Suite, Stockton Riverside College, Harvard Avenue, Thornaby, Stockton on Tees TS17 6FB.

Present: Dr J T Canning – Company Secretary
Dr G Chawla - Director
Dr R McMahon - Director

In attendance: Ms J Foster : Development Manager
Mrs C A Knifton : Office Manager

14/07/1 APOLOGIES

Apologies had been **RECEIVED** from Dr I Bonavia and Dr J Birch.

14/07/2 APPROVAL OF MINUTES OF MEETING HELD ON 9 JULY 2013

These minutes had been circulated previously to members and were **AGREED** as a correct record.

14/07/3 MATTERS ARISING

There were no matters arising.

14/07/4 APPROVAL OF REPORT AND ACCOUNTS FOR THE YEAR ENDING 31 MARCH 2014

The Company Secretary presented the accounts to the Board.

The accounts were **APPROVED** and signed.

The signed accounts will be presented to the members of the Company on 16 September 2014.

The signed accounts would be returned to Chuhan & Singh (accountants) for submission to Company House.

14/07/5 AUTHORISATION FOR THE SECRETARY TO SIGN THE DIRECTORS REPORT

The Secretary was **AUTHORISED** to sign the Directors Report.

14/07/6 AUTHORISATION FOR THE SECRETARY TO SIGN THE BALANCE SHEET

The Secretary was **AUTHORISED** to sign the Balance Sheet.

14/07/7 AUTHORISATION FOR THE SECRETARY TO SIGN THE ABBREVIATED BALANCE SHEET

The Secretary was **AUTHORISED** to sign the Abbreviated Balance Sheet.

14/07/8 AUTHORISATION FOR THE SECRETARY TO SUBMIT THE ANNUAL RETURN

The Secretary was **AUTHORISED** to submit the Annual Return.

14/07/9 AUTHORISATION FOR THE SECRETARY TO SIGN THE CORPORATION TAX RETURN

The Secretary was **AUTHORISED** to sign the Corporation Tax Return. No Corporation tax was payable.

14/07/10 ANY OTHER BUSINESS

There was no other business.

13/07/11 DATE AND TIME FOR ANNUAL GENERAL MEETING

The date for the AGM was set as 16 September 2014.

13/07/12 DATE AND TIME OF NEXT MEETING

To be advised.

There being no further business to discuss, the meeting closed at 6.40 p.m.

Date: Secretary: