



# Cleveland Local Medical Committee

Chairman: Dr I Bonavia  
Vice Chairman:  
Secretary: Dr J T Canning  
Medical Director/Asst Secretary: Dr J-A Birch  
Development Manager: Ms J Foster  
Office Manager: Ms C A Knifton

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Minutes and report of the Board of Directors of Cleveland LMC Limited commencing at 6.30 p.m. on Tuesday, 9 July 2013 at The Maureen Taylor Conference Suite, Stockton Riverside College, Harvard Avenue, Thornaby, Stockton on Tees TS17 6FB.

**Present:** Dr I Bonavia – Director  
Dr J-A Birch - Director  
Dr J T Canning – Director / Secretary  
Dr G Chawla - Director  
Dr D Donovan - Director  
Dr R McMahon - Director

**In attendance:** Ms J Foster : Development Manager  
Mrs C A Knifton : Office Manager

## **13/07/1 APOLOGIES**

No apologies received.

## **13/07/2 MINUTES OF THE MEETING HELD ON 20 March 2012**

These had been circulated to members and were **AGREED** as a correct record.

## **13/07/3 MATTERS ARISING FROM THE MINUTES OF PREVIOUS MEETING**

Companies House did not need to be notified of the change in Chairman from Dr Donovan to Dr Bonavia as this was purely internal and no changes were required to the Articles of Association as Dr Donovan remained as a Director.

## **13/07/4 ANNUAL ACCOUNTS FOR CLMC LIMITED as at 31 March 2013**

The annual accounts for Cleveland LMC Limited had to be approved by the Board of Directors prior to being presented to members of Cleveland LMC Limited. The accounts were **APPROVED** and duly signed and would be included on the Agenda for the next Cleveland LMC Limited meeting on 10 September 2013.

In the meantime the signed accounts would be returned to Chuhan & Singh (accountants) for submission to Companies House by the deadline of 22 August 2013.

Corporation Tax was required to be paid for 2012/13 because the bank had paid interest gross instead of net of tax. Arrangements had now been made for the interest to be paid net of tax which should negate the need to pay Corporation Tax in future.

**13/07/5      DATE AND TIME FOR ANNUAL GENERAL MEETING**

The date for the AGM was set as 10 September 2013.

**13/07/6      DATE AND TIME OF NEXT MEETING**

To be advised.

There being no further business to discuss, the meeting closed at 6.40 p.m.

Date: ..... Secretary: .....