

# CLEVELAND LOCAL MEDICAL COMMITTEE

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Secretary

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Minutes and report of the meeting of the Cleveland Local Medical Committee commencing at 7.35 p.m. on Tuesday, 18 July 2006 in the Committee Room, Poole House, Nunthorpe, Middlesbrough.

**Present:**

Dr R Roberts (Chairman)	Dr W J Beeby	Dr J T Canning
Mr J Clarke	Dr K Ellenger	Dr T A Gjertsen
Dr M Hazarika	Dr K Machender	Dr R McMahon
Dr D Obih	Dr A Ramaswamy	Dr N Rowell
Dr T Sangowawa	Dr M Speight	Dr J R Thornham
Dr R J Wheeler	Dr S White	

**In attendance:** Mrs C A Knifton : Office Manager, LMC

## 06/07/1 APOLOGIES

Apologies had been received from Dr A Birch, Dr S Burrows, Dr G Daynes, Dr D Donovan, Dr A Gash, Dr C Harikumar, Dr A Holmes, Dr I A Lone, Dr J Nicholas, Dr J P O'Donoghue and Dr C Wilson.

## 06/07/2 MINUTES OF THE MEETING HELD ON 6 June 2006

These had been circulated to members and, subject to Minute 06/06/4 on Practice Based Commissioning being changed to indicate that there were three PBC Groups in MPCT not two as was notified to attendees at the June LMC meeting, were **AGREED** as a correct record and duly signed by the Chairman.

## 06/07/3 MATTERS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

### 06/07/3.1 Hartlepool Borough Council's Scrutiny Committee investigation: "Access to GP Services" : Ref Minute 06/04/15.3 – Final Report

Members were informed that a copy of the Final Report had been received from Hartlepool Borough Council and was available for viewing at the LMC office.

## 06/07/4 LMC ACCOUNTS 2005/2006

The audited accounts, as presented, were **ACCEPTED**.

The Secretary informed Members that discussion was currently taking place on the GPC ListServer concerning levies being charged by LMCs, which ranged from mid-30p to mid-40p, with Cleveland LMC currently taking 30p per patient.

It was **AGREED** that discussion would take place at the September LMC meeting concerning a possible levy increase.

#### **06/07/5 QOF MONITORING VISITS**

Correspondence had been received concerning a post payment verification visit to a North Tees practice where consent had been sought from a number of patients in order to have their records looked at, but records without patient consent had been viewed after it was observed that an incorrect diagnosis coding had been recorded which placed a patient on a disease register.

It was **AGREED** that:

- Consent is required, and looking at patients records where no consent had been obtained should be refused;
- LMC should produce advice prior to next year's post payment verification QOF visits

#### **06/07/6 PRIMECARE: PROTOCOL FOR TRANSFER OF RESPONSIBILITY AT 0800 HOURS**

Dr Canning explained that Primecare duty doctors adhere to a "*Transfer of Responsibility at 0800 hours*" protocol concerning the assessment of patients prior to 0800 and return of non-assessed calls to the surgery at 0800.

It was **NOTED** that Dr Lone, who liaises with Primecare on behalf of MPCT (who oversee the OOH services on behalf of all PCTs in the area), was not aware of the protocol and would be taking up the matter with MPCT prior to reporting back to the LMC.

#### **06/07/7 THE DRUG & THERAPEUTICS BULLETIN**

The LMC Secretary had written to the Secretary of State for Health together with the six local MPs, in an attempt to bring pressure on the government to continue free distribution to doctors. No successful outcome had resulted and it was feared the publication may well cease altogether because of the perceived low uptake of doctors purchasing it.

#### **06/07/8 PINK VACCINATION FORM – NURSING & MIDWIFERY STUDENTS NORTHUMBRIA UNIVERSITY : Hep B vaccinations Letter from Newcastle PCT**

"We are still in discussion with the University of Northumbria with regard to providing a comprehensive immunisation package. Unfortunately, they are having difficulty in finding funding to cover the basic service already in place and they are still negotiating with the

SHA. I am sure you will appreciate, therefore, that this is unlikely to be resolved in the near future and it may well be worth you writing directly to the UNN or the SHA pointing out your views.”

The correspondence was in relation to Northumbria University requiring nursing and midwifery students to have a Hep B / C vaccination prior to commencing their courses and to produce a form completed by their doctor listing all previous vaccinations together with dates. No funding had been made available for the doctor’s time in completing the form or the costs involved with a Hep B / C vaccination. Dr Canning reminded members that it should not be the GP or NHS who funded this request.

**06/07/9 TRUSTS CIRCULATING INFORMATION TO GPs**

Is it adequate, is it reaching GPs who are not “contractors, is it duplicated, is information missing?

The subject of GPs receiving adequate information from the Trusts had arisen when a letter on increased Thyroxine dose from a consultant was circulated to senior midwives but not GPs. How would it be possible to disseminate pertinent Trust / PCT information in such a way as to ensure all categories of doctors working in general practice received the information, when a number of GPs still do not use their NHS email system, or other doctors did not have access to email facilities at a surgery?

Members discussed a central intranet service being available to GPs, but it was agreed that this kind of facility takes a lot of time in keeping the information / links updated. There was also the fact that two Trusts covered four PCTs , with all having possibly slightly different protocols. Pathfinder, available for South Tees Trust, was accessible but manoeuvring around it proved difficult and not all the links were available.

Dr Canning **AGREED** to check to see what the National Patient Safety Agency had on its database and then decide whether either a group should be formed to take information dissemination forward, or whether funding can be obtained from somewhere to enable someone to work on the project, because it will take a lot of time and effort.

**06/07/10 BMA REPRESENTATION**

Vacancy for GP, employed by HM Prisons, on the BMA *Civil & Public Services Committee* for 2006/2007. Interested parties should contact David Algie, Senior Policy Executive on 0207 383 6158. Nomination deadline is 28 July 2006.

No nominations were received.

**06/07/11 REPORT FROM GPC**

No GPC meeting had taken place since 18 May, and this information had already been circulated to all GPs and Practice Managers on 23 May.

## **06/07/12      REPORTS FROM REPRESENTATIVES**

### **06/07/12.1      Annual Conference of Representatives of LMCs : 15/16 June 2006 Ref Minute 06/06/10**

Drs Lone / Beeby / Ramaswamy had attended the Annual Conference, which had been presided over by Dr Canning in his capacity as Conference Chairman.

Attendees indicated that there had been a large proportion of good debates, with a number of topics being discussed at length, as well as being well reported in the press. They congratulated Dr Canning on his Chairmanship of the meeting.

## **06/07/13      REPORTS FROM MEETINGS**

### **06/07/13.1      Meeting with Mrs Verna Reynolds, Contractor Services Manager for Tees Shared Services : Wednesday, 5 July 2006 : Rurality**

Dr Canning reported that he had met with Mrs Reynolds to talk about rurality on Teesside, this followed a meeting with Local Pharmaceutical Committee representatives in May. The dispensing regulations changed in April 2005 and PCTs are required to carry out a review of the rurality of their areas currently classified as rural, and Mrs Reynolds is doing this on their behalf. Significant parts of all four PCTs were classed as 'rural' and needed reclassifying as not rural. In rural areas, GPs can dispense, in other areas GPs cannot dispense. It was also possible to apply to have an urban area re-classified as rural (The Clarences was mentioned in this context).

There were currently four dispensing practices across the area but only two dispensed to a significant number of people. A large proportion of dispensing patients were actually registered with North Yorkshire or Durham PCT practices. The dispensing practices had been contacted, as had the specific local LMCs, and comments on the proposed rurality changes sought.

Mrs Reynolds would re-vamp the rural/urban areas on the map and then Cleveland LMC together with North Yorkshire LMC, Durham LMC, and those practices concerned, would meet with the Local Pharmaceutical Committee to try and come to agreement on the revised boundaries.

## **06/07/14      SUPPLEMENTARY AGENDA**

### **06/07/14.1      Report by the Chief Medical Officer : "Good doctors, safer patients"**

The sections on Talking Points and Summary had been circulated to Members, with the full document being available on [www.dh.gov.uk](http://www.dh.gov.uk) (202 pages).

Members felt they had not had sufficient time to assimilate the document and it was **AGREED** that:

- the matter be deferred to the September LMC meeting
- Chapter 10 "Conclusions and Recommendations" be distributed to LMC members

**06/07/14.2 PAYE and National Insurance Contributions : LMC Members**  
Guidance Manual received from General Practitioners Defence Fund

Dr Canning reminded Members that Cleveland LMC had an ongoing case with Revenue & Customs relating to their argument that the LMC should pay Tax and NICs on attendance payments made to Board Members, something the LMC has been doing for several years. There is the possibility that if Members attendance payments can be classed as “not substantial” the LMC may be able to recoup some of the payments made to Revenue & Customs. Members will shortly be asked to complete a declaration for Tax and NICs purposes and will be provided with a copy of the completed statement; if a declaration is not completed, Tax and NICs will continue to be deducted

Dr Canning will be discussing the matter further with the GP Defence Fund’s financial advisers, Mazars,

**06/07/14.3 Conditional Management Project Board**

Jayne Robson, who oversees this project, is looking for:

- A GP LMC Board Member to Chair the Clinical Reference Group and represent the CRG at the Project Board. The Project Board meets quarterly and the CRG meets every 2-months and feeds into the Project Board; **OR**
- If membership of the two groups is not possible, then a GP LMC Board Member to Chair the CRG and she will seek someone else to attend the Project Board

Fees for attending the meeting(s) will be circa £44.31 per hour and 40p per mile. Meetings are held at the former Samsung Centre, Wynyard Park, Billingham.

Dr Gjertsen expressed an interest in Chairing the Clinical Reference Group and sitting on the Project Board and it was **AGREED** that this information be communicated to Jayne Robson.

**06/07/15 ANY OTHER NOTIFIED BUSINESS**

**06.07/15.1 Employers superannuation contribution on trainers grant**  
Ref Minute 06/02/8

Dr Canning informed Members that he had recently received a further communication from Newcastle Postgraduate Centre regarding Trainers not receiving the 14% employers superannuation contribution on the trainers grant. No headway had been made, and there had been reports in the press recently of a lack of funding to cover the 14% contribution to Trainers.

**06/07/16 RECEIVE ITEMS****06/07/16.1 Medical List****Applications:**

<b><u>Effective Date</u></b>	<b><u>Name</u></b>	<b><u>Partnership</u></b>	<b><u>Practice Area</u></b>
02.05.2006 <i>Salaried GP.</i>	Dr A K Karn	Dr Basson & Partners	MPCT
01.05.2006 <i>Partner.</i>	Dr O F Adedapo	Dr Lone & Partners	MPCT
03.07.2006 <i>Salaried GP.</i>	Dr M J Brown	Dr Waters & Partners	MPCT
01.08.2006 <i>Partner.</i>	Dr G M Little	Dr Reynolds & Partner	NTPCT
01.07.2006 <i>Changed status from Salaried GP to Partner.</i>	Dr K Machender	Dr Prasad & Partner	MPCT
04.08.2006 <i>Salaried GP.</i>	Dr G L Poynter	Dr Neoh & Partners	NTPCT
14.08.06 <i>Salaried GP.</i>	Dr G L Poynter	Dr Neoh & Partners	NTPCT
14.07.06 <i>Salaried GP.</i>	Dr R R Fisher	Fulcrum Medical Practice	MPCT

**Resignations:**

<b><u>Effective Date</u></b>	<b><u>Name</u></b>	<b><u>Partnership</u></b>	<b><u>Practice Area</u></b>
30.06.2006 <i>Practice closure.</i>	Dr P J Geiser	Trinity Medical Practice	MPCT
30.06.2006 <i>Resignation.</i>	Dr S H Andelic	Dr Bolt & Partners	HPCT
30.06.06 <i>Resignation.</i>	Dr M Marshall	Dr Marshall & Partners	MPCT
30.06.2006 <i>Resignation.</i>	Dr J M Sturman	Dr Reynolds & Partners	NTPCT
31.07.2006 <i>Retirement.</i>	Dr R A Parkin	Dr Parkin & Partners	LPCT

31.08.2006 Dr J Dolan Dr Chappelow & Partners MPCT  
*Resignation.*

07.07.06 Dr J Titmuss Fulcrum Medical Practice MPCT  
*Resigned.*

**RECEIVED.**

**07/06/16.2 Moving Premises : Change of address**

- With effect from 17 July the following practices will have moved:

Dr Adebayo & Partners (formerly Dr Marshall & Partners)  
Westbourne Medical Practice  
North Ormesby Health Village  
7 Trinity Mews, North Ormesby  
Middlesbrough TS3 6AL  
Phone numbers remain unchanged

Dr Chaudhry & Partner  
Oakfields Medical Practice  
North Ormesby Health Village  
1 Trinity Mews, North Ormesby  
Middlesbrough TS3 6AL  
Phone numbers remain unchanged

- With effect from 24 July the following practice will have moved:

Dr Mukhopadhyay & Partners  
The Hirsell Medical Centre  
North Ormesby Health Village  
5 Trinity Mews, North Ormesby  
Middlesbrough TS3 6AL  
Phone numbers remain unchanged

- With effect from 7 August the following practice will have moved:

Dr Prasad & Partner  
Kings Medical Centre  
North Ormesby Health Village  
3 Trinity Mews, North Ormesby  
Middlesbrough TS3 6AL  
Phone numbers remain unchanged

**RECEIVED.**

**06/07/16.3 Report the receipt of:**

GPC News M11 – Conference News, 15/16 June 2006 (*available at [www.bma.org.uk](http://www.bma.org.uk)*)  
Sunderland LMC's minutes of meeting held on 16 May 2006

**RECEIVED.**

**06/07/16.4 Date and time of next meeting**

Tuesday, 12 September 2006, at 7.30 p.m. in the Committee Room, Poole House, Stokesley Road.

**RECEIVED.**

There being no further business to discuss, the meeting closed at 8.40 p.m.

*Date:*

*Chairman:*