



Cleveland Local Medical Committee

Chairman: Dr I Bonavia
Vice Chairman/Medical Director/Asst Secretary: Dr J-A Birch
Secretary: Dr J T Canning
Chief Executive: Ms J Foster
Office Manager: Ms C A Knifton

First Floor
Yarm Medical Centre
Worsall Road
Yarm
Stockton on Tees
TS15 9DD

LMC office email: christine.knifton@tees.nhs.uk
Web: www.clevelandlmc.org.uk

Tel: 01642 745811
Fax: 01642 745812

Minutes and report of the meeting of the Cleveland Local Medical Committee commencing at 7.01 p.m. on Tuesday, 13 January 2015 in The Maureen Taylor Conference Suite, Stockton Riverside College TS17 6FB.

Present:

Dr I Bonavia (Chairman)	Dr W J Beeby	Dr J-A Birch
Dr J T Canning	Dr G Chawla	Mrs V Counter
Mr S Donlan	Dr K Ellenger	Dr R McMahon
Dr N Miller	Dr H Murray	Dr B Posmyk
Dr O Sangowawa	Dr P Singh	Dr M Speight
Dr J Walker	Dr D White	

In attendance: Ms J Foster : Chief Executive
Mrs C A Knifton : Office Manager

The Chairman welcomed Mr Steven Donlan to the meeting as the new representative for Practice Managers south of Tees, replacing Mrs Catherine Hurst who had retired.

15/01/1 APOLOGIES

Apologies had been **RECEIVED** from Dr M Betterton, Dr A Boggis, Dr H El-Sherif, Dr J Gossow, Dr I Guy, Dr J Hameed, Dr M Hulyer, Dr E Mansoor, Dr T Nadah, Dr R Roberts, Dr S Selvan, Dr A Thornley and Dr C Wilson.

NOTED

15/01/2 MINUTES OF THE MEETING HELD ON 18 NOVEMBER 2014

These had been previously circulated to members and were **AGREED** as a correct record and duly signed by the Chairman.

15/01/3 MATTERS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

**15/01/3.1 Cleveland LMC moving forward
Minute Ref: 14/11/4**

15/01/3.1.1 Job Descriptions for Chief Executive / Chairman / Vice Chairman / Secretary

15/01/3.1.2 Payments to Chairman / Vice Chairman / Secretary

It was **AGREED** that this item should be discussed 'below the line' with GP elected members only, at the end of the meeting.

15/01/4 2015 – 2018 CLMC ELECTIONS TIMETABLE

18 November 2014	Constituencies defined
18 November 2014	Constituency representation determined
04 December 2014	Advance notice to constituents, also seeking names of sessional GPs
04 December 2014	Write to Area Team giving advance notice of requiring GPs names / area on Performers List as at 01.01.15
06 January 2015	Contact Area Team Contractor Services to request GPs names / area on Performers List as at 01.01.15
03 February 2015	Election notice and nomination forms sent out by email
24 February 2015	Nominations close
03 March 2015	Ballot papers sent out by email (if multiple candidates)
24 March 2015	Election day – ballot closes @ 9.00 a.m. – Ballot results
1 April 2015	New Committee commences

RECEIVED.

5 ANY OTHER BUSINESS

There was no other business.

6 DATE OF NEXT MEETING

To be advised

This part of the meeting closed at 7.03 p.m.