



Cleveland Local Medical Committee

Chairman: Dr D Donovan
Vice Chairman: Dr K Jaiswal
Secretary: Dr J T Canning
Medical Director/Asst Secretary: Dr J-A Birch
Development Manager: Ms J Foster
Office Manager: Ms C A Knifton

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Notes of the LMC Executive Group meeting which commenced at 6.37 p.m. on Tuesday, 14 December 2010 at 80 The Grove, Marton, Middlesbrough

Present: Dr J T Canning – Secretary
Dr J-A Birch – Asst Secretary / Medical Director
Dr K Jaiswal - Vice Chairman

In attendance: Ms J Foster – LMC Development Manager
Mrs C A Knifton – LMC Office Manager

Extreme weather conditions had caused the LMC Board Meeting scheduled for 7 December 2010 to be cancelled. The Executive Group met to discuss the Board Agenda items.

1 APOLOGIES

Apologies had been **RECEIVED** from Dr D Donovan, LMC Chairman.

2 MINUTES OF THE BOARD MEETING HELD ON 2 November 2010 (previously circulated)

DEFERRED to LMC Board Meeting on 11 January 2011.

3 MATTERS ARISING FROM THE MINUTES OF PREVIOUS BOARD MEETINGS

3.1 Minute 10/11/3.1 – A query has been raised over *A random audit of 100 admissions at JCUH concluded that 75% of them had not been admitted by their GP and were inappropriate admissions by OOH, Darzi practices and A&E.*

Clarification from Dr Lone had been sought, who said: “I informed the meeting that our practice had audited 100 consecutive discharges from JCUH and this showed that only 25% of patients had been admitted by GPs from the practice. 75% of patients had been admitted either by Darzi practices, the Out of Hours Service or via the A & E Department. As I did not have access to the records of patients who had not been admitted by the GPs it was difficult to ascertain whether they were appropriate or

inappropriate admissions. Twenty four of the twenty five patients admitted by the GPs were deemed to be appropriate.”

DEFERRED to LMC Board Meeting on 11 January 2011.

4 WHITE PAPER UPDATE

The Secretary had attended a Pathfinder Workshop in Newcastle on 8 December organised by NE SHA. Discussion had taken place around the emergence of leaders and an assessment criteria as the people undertaking the Pathfinder role needed the requisite skills in order to perform the role.

The Medical Director had attended the NE SHA Regional Advisory Group in Durham on 9 December where they had looked at the support, leadership and management training needed. A number of private organisations were gearing up to provide such training.

In order to allow Tees GPs to attend local GP commissioning meetings, would it not be beneficial for PCTs to employ someone to step in and provide back-fill? The LMC needs to arrange a meeting in the New Year with all local consortia leads; Martin Phillips may have funding to allocate for backfill in order for these meetings to take place.

It was noted that the Langbaugh Pathfinder was for GMS/PMS practices only and APMS practices will have to be slotted in somewhere. Hartlepool Intrahealth (APMS) had been slotted into the Durham Pathfinder as they are part of a confederation based in Durham.

5 OUT OF HOURS UPDATE (excluding APMS practices who already cover the period 6.00-6.30 p.m.)

The Development Manager was still querying prices with NDUC relating to the block contract for the clinical cover. As soon as the figures were clarified all practices would be notified (this did not include APMS practices who already worked 8.00 – 8.00 hours).

After discussion, it was **AGREED** that:

- the LMC would be recommending practices opt for full clinical cover with NDUC;
- practices wishing to opt-out of the full clinical cover should notify the Development Manager; no response would be taken as the practice wishing to opt-in to full clinical cover
- the LMC would organise and fund independent legal advice on the model contract for the 6.00 – 6.30 p.m. cover to ensure all Tees practices were adequately covered/protected. Practices would still need to sign individual contracts with NDUC.

6 IT SUPPORT

A letter had been received from a constituent lamenting the poor and inadequate quality of IT support practices currently receive from the PCT, and it was only likely to get worse as staffing levels reduced. It was felt that local consortia will have to join together to provide adequate IT support in the future.

7 DRAFT CHANGES TO CHILDHOOD IMMUNISATION SCHEDULING & INFORMATION HANDLING IN TEES

Communication from Dr John Nicholas, Caldicott Guardian

“It would be helpful if the LMC (or Executive Group) could indicate that it agrees that changes are necessary to improve child immunisation and the availability of immunisation data to health professionals involved in the care of a child e.g. health visitors.”

After discussion, it was felt that as long as the PCT puts the information on the system, the request was something to be commended. It was **AGREED** that this decision would be conveyed to Dr Nicholas.

8 ANNUAL LMC CONFERENCE 2011

8.1 Thursday/Friday, 9/10 June 2011

The Mermaid Conference Centre, Puddle Dock, London EC4

Three representatives are allotted to attend the LMC Annual Conference, on behalf of Cleveland LMC. It is proposed that this should be the Chairman, Vice Chairman and Assistant Secretary/Medical Director. The LMC Development Manager will be attending as an Observer.

AGREED.

8.2 Honorarium and expenses payments for representatives at Conference

The Committee is asked to consider payments to representatives, which last year were:

- (a) £400 per day (subject to PAYE) or the actual costs for an external locum if greater, for the duration of attendance (locum invoice to be submitted to LMC office for payment); and
- (b) £50 out of pocket allowance per day (subject to PAYE if no receipts obtained); taxi payments to be taken out of this allowance. There was the expectation that attendees make a significant donation out of the allowance to the GP charity “The Cameron Fund” at the annual dinner.

AGREED.

9 TEMPORARY RELOCATION OF CHILD & ADOLESCENT MENTAL HEALTH SERVICES (CAMHS) LEARNING DISABILITY (LD) SHORT BREAK SERVICES FOR TEESSIDE

Communication from Paul Frank, Asst Director of Communication & Engagement NHS Tees

“As you may be aware, TEWV NHS Foundation Trust has provided the short break service from 179 Normanby Road, Middlesbrough and Piperknowle House, Stockton for a considerable number of years. Throughout this time the needs of the children and young people using the service have become increasingly complex, particularly over recent years.

The existing accommodation is now far from ideal to meet the needs of the children and often results in the service being limited or reduced. Due to the level of refurbishment required, the Trust is proposing to temporarily relocate the service to a new and purpose built single storey unit (The Baysdale Unit, situated at the front of the Roseberry Park hospital site in Middlesbrough), early in the New Year. The Baysdale Unit is available for a limited period of time (18 months) and will allow time for NHS Tees to carry out a full review regarding the longer term provision of CAMHS LD Short Break Services across Tees.

The Trust believes that this move is necessary in order that it can provide a high standard, safe and accessible service, something that is becoming increasingly difficult in the current premises.

Views on the proposal are welcomed and comments and concerns can be sent to David Kerr, Project Manager, TEWV NHS Foundation Trust at david.kerr@tewv.nhs.uk or telephone 0771 757 1614.

Those with an interest in the service are also invited to contact Mr Kerr to arrange to view the Baysdale Unit, situated at the front of the Roseberry Park hospital site on Marton Road, where you will be able to see the excellent accommodation for yourself and have an opportunity to discuss your views.”

RECEIVED.

10 LMC COMMITTEE RESIGNATIONS / NEW MEMBERS

- 10.1 Dr Don Obih, one of the GP representatives for Hartlepool, had tendered his resignation from the LMC Board effective from 1 January 2011 and will be relocating to Hertfordshire shortly thereafter. The resulting vacancy will be advertised amongst Hartlepool GPs.
- 10.2 Dr Rachel McMahon, one of the GP representatives for Redcar & Cleveland, has tendered her resignation from the LMC Board effective from 31 January 2011 as she will commence in partnership with a Middlesbrough practice on 1 February 2011; there are currently no Middlesbrough vacancies. The resultant vacancy will be advertised amongst Redcar & Cleveland GPs.
- 10.3 Dr Rushi Mudalagiri has been nominated to represent Tees Valley Vocational Training Scheme with effect from 1 January 2011.

- 10.4 Dr Girish Chawla (Redcar & Cleveland area) joined the LMC Board on 7 December 2010 following the retirement of Dr Tom Gjertsen.

RECEIVED.

11 REPORTS FROM REPRESENTATIVES

No reports had been received.

12 MEETINGS ATTENDED BY LMC SENIOR OFFICERS

08.11.10	QIPP Programme Board, Teesdale House – John Canning
11.11.10	SHA Regional Advisory Group for GP Commissioning, SHA Durham – Julie Birch
11.11.10	Introductory meeting with Richard Barker, Director of Commissioning Development, SHA Durham – Julie Birch
11.11.10	Dr Mike Harrison, Northern Doctors – Julie Birch / Janice Foster
11.11.10	GP Commissioning Event for Middlesbrough practices, MTLC – Danny Donovan / Julie Birch / John Canning / Janice Foster
12.11.10	Unplanned Care Board, Tower House – Janice Foster
12.11.10	Mick Hatton, re Orthopaedic Triage – Julie Birch
18.11.10	GP Commissioning Event No.2, Wynyard – Julie Birch / Janice Foster
22.11.10	Choose & Book User Group, MPCT – Janice Foster
23.11.10	Hartlepool PBC meeting – Janice Foster
24.11.10	Martin Phillips teleconference re Premises Directions – John Canning
25.11.10	LMC Secretaries Conference, BMA London – John Canning / Julie Birch / Janice Foster
2.12.10	GP commissioning meeting with Martin Phillips, MPCT – Julie Birch / Janice Foster
8.12.10	Regional Design Team for Commissioning Events, Newcastle – John Canning
9.12.10	SHA Regional Advisory Group : GP Commissioning, Durham – Julie Birch
9.12.10	GP Commissioning meeting for Middlesbrough GPs, MTLC – John Canning
9.12.10	Map of Medicine event, MTLC – John Canning
13.12.10	QIPP Programme Board, Teesdale House – John Canning
14.12.10	SCR Project Board, Teesdale House – Janice Foster
15.12.10	GP commissioning update meeting with Martin Phillips, MPCT – Julie Birch / Janice Foster
15.12.10	Update meeting with Sue Greaves, LMC – John Canning / Janice Foster
15.12.10	NHS White Paper: Considering its implications, Middlesbrough Council Scrutiny Group – John Canning
17.12.10	Fit for Work Pilot Strategy Group, Wynyard – Janice Foster

The Secretary mentioned the QIPP Programme Board meetings he had attended where inappropriate referrals were constantly being mentioned, as if attempts were being made to fit GPs into Map of Medicine in order for them to receive advice rather than seek a referral. The Urgent Care Group had been sub-divided with the new group looking purely at referrals and concern was voiced that they fed back inadequate data to QIPP on referrals without any LMC GP representation being on the group.

13 DATES FOR 2011 LMC BOARD MEETINGS

All meetings are held on a Tuesday evening, commencing at 7.00 p.m. at the Norton Education Centre, Junction Road, Norton, Stockton on Tees TS20 1PR.

11 January
1 March
5 April – Open Meeting
24 May
5 July
13 September
18 October
6 December

NOTED and RECEIVED.

14 ANY OTHER NOTIFIED BUSINESS

14.1 Sexual Health Contract with Assura

The Development Manager was seeking expressions of interest from practice members who would like to represent their area in discussions with Assura. Nurse practitioners had registered their interest but Practice Managers / GPs were still sought. It was **AGREED** the Development Manager would seek Practice Managers / GPs to sit on the group.

15 RECEIVE ITEMS

15.1 Medical List

Applications:

<u>Effective Date</u>	<u>Name</u>	<u>Partnership</u>	<u>Practice Area</u>
1.12.10 <i>Salaried GP.</i>	Dr M W Godby	Gladstone House Surgery	H PCT
1.2.11 <i>Salaried GP</i>	Dr P Hyde	Victoria Medical Practice	H PCT

4.5.10 <i>Salaried GP.</i>	Dr M Peng <i>APMS practice.</i>	Hartsfield Medical Practice	H PCT
1.1.11 <i>Partner.</i>	Dr S Garud	The Dovecot Surgery	NT PCT
23.11.10 <i>Salaried GP.</i>	Dr N Jaiswal	McKenzie Group Practice	NT PCT
23.11.10 <i>Salaried GP.</i>	Dr N B Miller	Newlands Medical Centre	M PCT
1.12.10 <i>Change in status from Salaried GP to Partner.</i>	Dr G Ramachandran	Hirsel Medical Centre	M PCT
1.12.10 <i>Change in status from Salaried GP to Partner.</i>	Dr D Peacock	Endeavour Practice	M PCT
23.11.10 <i>Salaried GP.</i>	Dr I T Guy	Fulcrum Medical Practice	M PCT
23.1.11 <i>Partner returning to work following 24 hour retirement.</i>	Dr J Wasson	Discovery Practice	M PCT
1.2.11 <i>Partner.</i>	Dr R McMahon	Coulby Medical Practice	M PCT
1.2.11 <i>Partner.</i>	Dr H Jesuraj	Coulby Medical Practice	M PCT
1.12.10 <i>Salaried GP.</i>	Dr A E Hill	Zetland Medical Practice	R&C PCT
17.11.10 <i>Salaried GP.</i>	Dr S A Sadieq	South Grange Medical Centre	R&C PCT

Resignations:

<u>Effective Date</u>	<u>Name</u>	<u>Partnership</u>	<u>Practice Area</u>
31.12.10 <i>Salaried GP.</i>	Dr A A B El Malak	The Fens Medical Centre	H PCT
14.9.10 <i>Salaried GP.</i>	Dr S Sayammagaru	Chadwick Practice	H PCT
31.1.11 <i>Partner.</i>	Dr D C Obih	Havelock Grange Practice	H PCT

1.12.10 <i>Retirement. Principal.</i>	Dr K P O'Byrne	The Dovecot Surgery	NT PCT
13.11.10 <i>Salaried GP.</i>	Dr C C Alhan	Hemlington Medical Centre	M PCT
21.1.11 <i>Partner taking 24 hour retirement. Returning to work on 23.1.11.</i>	Dr J Wasson	Discovery Practice	M PCT
11.11.10 <i>Salaried GP.</i>	Dr N Jaiswal	South Grange Medical Centre	R&C PCT
31.1.11 <i>Salaried GP.</i>	Dr H Jesuraj	South Grange Medical Centre	R&C PCT
24.11.10 <i>Salaried GP.</i>	Dr T Gjertsen	Marske Medical Centre	R&C PCT
9.2.11 <i>Salaried GP.</i>	Dr M O Myint	Zetland Medical Practice	R&C PCT

RECEIVED.

**15.2 Pooled List : Discovery Practice
Communication from NEFHSA Contractor Services Officer**

“Please be advised that with effect from 6 December 2010 The Discovery Practice will have a pooled list.”

RECEIVED.

**15.3 Name of practice
Communication from NEFHSA Contractor Services Officer**

“Dr Gallagher’s practice, located at The Health Centre, Victoria Road, Hartlepool TS26 8DB will, in future, be known as ‘Victoria Medical Practice’.”

RECEIVED.

**15.4 Condition Management Programme
Communication from Ms Ali Wilson, Director of Commissioning & System
Development (North)**

“As you are aware since October 2005 NHS Hartlepool has hosted the Tees Valley Condition Management Programme (CMP) which is part of Jobcentre Plus *Pathways to Work* initiative.

Following this year's elections and the welfare system review, the new Government announced its intention to implement a single 'Back to Work Programme' for *all* unemployed people in the first half of next year. The new work programme has yet to be finalised but it will replace most of the existing welfare provision, which includes '*Pathways to Work*'. This means that CMP as it currently operates will cease. All NHS CMP provision will cease to be funded nationally on 31st March 2011 and NHS Hartlepool having received formal notice to this effect is currently in the process of winding down the programme.

We believe that the programme has been very successful locally, helping hundreds of people each year to manage their condition more effectively and supporting many back into work or study. The programme has been receiving an average of 130 referrals per month and 61% of these are between 25 and 49 years of age. Over 70% of all referrals have stated mental health issues as the prime reason for claiming incapacity benefit but whatever the reason these people have accessed a local individually tailored programme of support by highly skilled practitioners contracted to the programme and where appropriate have been referred into mainstream support services.

A full appraisal of the programme and final report is currently in preparation and will be forwarded to you in due course for your information.

We are particularly grateful for the contribution of Dr Gjertsen who on behalf of the LMC has been critical to ensuring the programme has appropriately linked into other services and has engaged effectively with local GPs.

On behalf of the Programme and NHS Hartlepool can I please therefore take this opportunity to thank the LMC for their support and ask that you bring this to the attention of your members."

RECEIVED.

**15.5 North East Primary Care Services Agency – New Agency formed as from 1.12.2010
Communication from Ms Jan Forster, Director, North East Primary Care Services
Agency :**

"As you will be aware as part of the significant changes the NHS is undergoing it was agreed to bring together Primary Care Commissioning, Contracts & Performance and Family Health Services Agency services across the North East of England.

I am therefore writing to inform you that with effect from 30 November 2010, the North East Family Health Services Agency will cease as an organisation and a new Agency (North East Primary Care Services Agency) will be formed from 1 December 2010.

The new Agency will run from three sites. FHSA will continue to function from the existing North (Second Floor, Partnership House, Regents Farm Road, Gosforth NE3 3HD) and South (The Old Exchange, Barnard Street, Darlington DL3 7DR) offices and Primary Care Commissioning will deliver services from Loftus House, Coline Avenue, Sunderland Enterprise Park, Sunderland, Tyne & Wear SR5 3XB.

A new Senior Management team has been appointed to lead the direction, planning and service delivery of the NEPCSA who are as follows:-

- Jan Forster, Director
- Sheila Lister, Assistant Director – Primary Care Contracts, Commissioning & Performance
- Hilary Hall, Assistant Director – Business Support (FHSA)

A Who's Who Directory is currently being developed which will outline Departments' roles, responsibilities and contact details across the Agency and will be distributed in due course.

The implementation of the new Agency will be phased between December 2010 and April 2011.

In the meantime, should you have any queries, please do not hesitate to contact the Agency on (0191) 275 4200 (North) or (01325) 553000 (South) for FHSA queries and until further notice continue to contact your PCT in the usual manner for Primary Care queries."

RECEIVED.

15.6 The Cameron Fund : Annual Christmas Appeal Communication from Dr Roger Chapman, Deputy Treasurer

"We would like to thank your LMC and your constituent GPs for their continuing support over the past year. Our charity only supports GPs and their dependants. During 2009, over 110 new requests for help were received by The Cameron Fund, the GPs own charity. These referrals were received either directly from the doctor concerned, from a referral made by their LMC secretariat, or from other sympathetic organisations. We are delighted to report that in 2009, the Fund was able to help 135 new and existing beneficiaries by providing assistance to the value of £168,628.

With the ever increasing calls upon our resources and as Christmas approaches, we are again seeking your help so we may continue to be in a position to provide sympathetic support for those of our colleagues who find themselves in either financial or medical distress.

The Fund tries to make Christmas for its beneficiaries a little bit special with a seasonal gift. However, the work of the Fund needs to continue year round and particularly in the current economic climate the ever increasing calls upon the Fund's resources mean we need your financial support more than ever. We write now asking your LMC and constituent GPs to consider giving generously to the Fund this Christmas.

We would like to remind you that the LMC or any of your colleagues or their dependants, who may be in need of help from The Cameron Fund, should contact Jane Cope on Tel. 0207 388 0796 / janecope@cameronfund.org.uk.

We thank you in advance for any financial support that your GPs or the LMC may be able to give to The Cameron Fund and wish you all the very best for the festive season and also wish you a happy, health and stress free New Year."

RECEIVED.

15.7 Royal Medical Benevolent Fund : President's Appeal 2010 Communication from Dame Deirdre Hine, President

"Once again I am writing to ask you to continue your previous generous support for the work of the Royal Medical Benevolent Fund, to enable us to continue to help colleagues and their families in serious hardship as a result of accident, illness and disability. The number of doctors in the UK continues to increase, with some 218,000 now licenses to practise. As a result the Fund is assisting more members of the profession each year.

In addition we know there are doctors in need who have not heard of the help we can provide, and that the ways in which we help may call for more flexibility and innovation if we are to use our resources to provide the most appropriate forms of support in future. That is why we have been piloting initiatives such as money advice for doctors on the Practitioner Health Programme and arranging research into doctors with mental health and addiction problems, two of the projects which we feature in the Spring newsletters. But our core work of financial support, advice and befriending of doctors and their families in times of sickness, bereavement and other life crises goes on, as it always has done.

I am aware that I turn to you at a time of general financial stringency, which does not spare the members of the profession but I hope that you can help us to continue and develop our work by responding to this Appeal. Please contact the Finance Department, Royal Medical Benevolent Fund, 24 King's Road, Wimbledon, London SW19 8QN : Tel: 0208 540 9194."

RECEIVED.

15.8 Report the receipt of:

GPC News 4 – Friday, 19 November 2010 – available on www.bma.org.uk
Royal Medical Benevolent Fund Newsletter – Autumn 2010 : <http://www.rmbf.org/>
Co Durham & Darlington LMC minutes of meeting held on 1 June 2010
Co Durham & Darlington LMC minutes of meeting held on 6 July 2010
Co Durham & Darlington LMC minutes of meeting held on 7 September 2010
Co Durham & Darlington LMC minutes of meeting held on 5 October 2010
Sunderland LMC minutes of meeting held on 19 October 2010
BMA North East Regional Council minutes of meeting held on 15 September 2010

RECEIVED.

15.9 Date and time of next LMC Board Meeting

Tuesday, 11 January February 2011 : 7.00 p.m. : Norton Education Centre, Junction Road, Norton, Stockton on Tees TS20 1PR.

RECEIVED.

There being no further business to discuss, the meeting closed at 7.25 p.m.