

St Peters Surgery Patient Focus Group	
Date: Thursday 27 th September 2012	Time: 6pm
Venue: St Peters Surgery	
Chairperson B. Cheeseman	Note Taker J Brandrick
Attendees T. Cheeseman. S. Burrows J. Watler A. Walkiden B. McGeorge. R.Coles M. Seager	
Apologies H.Coles. J. Sterndale R. Symonds, D Shaw	
Meeting Notes	
Agenda item: Thanet Clinical Commissioning Group.	
Discussion: Details of newly formed group and how this will impact on local health care provision.	
Conclusion: Decisions about health care services in this area are being undertaken by a local team based in Thanet. The CCG is a group made up of Thanet GP's and other health professionals that have taken over the decision making process and budgets from the PCT.	
Actions: Information on this new group can be obtained from the surgery outlining changes and how individuals can become involved and give views on healthcare decisions.	
Person Responsible: Allan Stibbs Commissioning Manager.	
Deadline : Ongoing.	
Agenda item Record of last meeting.	
Discussion Minutes/Notes	
Conclusion No further actions	
Actions	
Person Responsible PFG.	
Dead line	
Agenda item Electronic Prescriptions	
Discussion Explanation by Margaret Seager on how the new service will be made available to all patients at Oaklands Surgery.	
Conclusion Detailed information shared with group and also available in the surgery on how this service will benefit patient's/GP's/Surgery staff. This will give patients a choice of a participating Pharmacy for ongoing/repeat prescriptions.	
Actions Leaflet Information on this new service will be provided in the surgery waiting, room, also on the surgery information screen.	
Person Responsible M. Seager	
Dead line 20 th November 2012.	

Agenda item Patient Survey.
Discussion The recent survey; completed by some patients have been returned and is ready for the input data to be completed. T. Cheeseman has agreed to help collate this information with M. Seager.
Conclusion Positive feedback from members of the group outlined; Getting appointment on the day of phoning. Booking a further appointment if requested by GP. Extra phone line to be installed. Provision of health checks for age targeted patients.
Actions Survey to be sent off for analysis.
Person Responsible M. Seager
Dead line Date not known for return of survey.
Agenda item Premise Update
Discussion Margaret informed group that permission for any further extension work to the surgery has been turned down.
Conclusion Due to the lack of space and high volume of patients it was felt by the group that we should express our concerns to the Primary Care Trust that the surgery provision is not acceptable for the service that the surgery needs for good practice.
Actions A possible petition by patients is to be discussed with practice manager and GP's.
Person Responsible M. Seager
Dead line Ongoing.
Agenda item AOB.
Discussion Explanation of training and educational days by staff and GP's.
Conclusion It was agreed that these dates would be given to the group and patients in advance of them taking place.
Actions To be displayed in surgery waiting area.
Person Responsible M. Seager
Dead line Ongoing.
Agenda item AOB.
Discussion Report of a PFG from a Ramsgate Practice in local paper community news.

Conclusion
Could highlight the PFG at Oaklands Surgery. Outlining how the group works and to encourage possible new members.
Actions
For discussion with practice manager and GP's.
Person Responsible M. Seager
Dead line Ongoing.
Agenda item Next Meeting.
Discussion
Conclusion To be held on Thursday 6 th December at 6pm in surgery waiting room.
Actions
Person Responsible Mrs S. Burrows to Chair.
Dead line