

Robert Frew Patient Partnership Group
Minutes of 49th Meeting Held 16th June 2014
At The Robert Frew Medical Centre

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Present

Chair Len Coles

Vice Chair Lesley Cogan

Treasurer

Secretary

Jacqueline Coleman, Colleen Shelley, Tricia Marshall, Alan Bedingham, John Langley, Gareth Williams, Dr Tony Ogansanya, Alison Whyte

49/01 Apologies

Alan Ursell Jean Ursell Jayne Bevis Carol Groves Tony Burr Janet Whittaker

49/02 Minutes from last meeting and matters arising

The minutes of the last meeting were accepted as a true record and signed accordingly. There were no matters arising.

49/03 Minutes to the SEMC

John Langley would like to send the minutes to the SEMC and they will send us theirs. This will then enable our PPG to get to know what is going on in the area.

49/04 Information booklet

John Langley has nearly finished the booklet and has only a couple of items still to finish. The boundary map or postcode boundary still needs to be included into the leaflet. People living outside this boundary can be registered but are not entitled to a home visit. Most of the surgery biographies are now finished. He still needs the details of the newly appointed GP. When the draft is completed John will email this to all the committee.

Jackie Coleman is going to try to get a quote from a publisher she knows re: the printing of the booklet.

All the information from the leaflet is to be sent to the web provider. The files to be emailed to Ali and she will pass them on.

49/05 SEMC

John was going to attend the meeting but found out that it had been cancelled.

49/06 Sign in screen

This seems to be working fine now.

49/07 Blood Pressure machine

The machine is being used by patients. It is useful as a screening as some patients tend to suffer from white coat syndrome. It was suggested that maybe some of the PPG group volunteer to try to encourage patients to use the machine whilst waiting for their appointment.

49/08 Dr Dwamena

Dr Dwamena has accepted the new GP post and should start at the practice on the 16th August. He lives in Brentwood and for the last 6 to 8 years has been working in Leytonstone. He is now tired of the commute and wishes to work closer to home. He will be on 6 months' probation and he has mentioned that he would like to be a trainer.

We will ask him to attend our PPG meeting on the 18th August as part of his induction.

49/09 Texting system SMS reminder

At the moment the system is sending a text to verify appointment times but does not seem to be sending out the reminder two days before the allotted time. This may have been deleted from the system, so Colleen will email Dave Alan Smith of ESU to see if this is correct. Hoping to rectify this very shortly.

49/10 Booking Online

Some people are booking appointments online but then not turning up for their appointments. If this should be seen to be happening it was suggested that this facility be removed from said patients.

49/11 Prescription Review Update

If trying to renew prescriptions on line the system will not allow this to be done for more than 7 days in advance. Colleen will see if she can change the timescale on the web.

The system will also not let you order drugs that are up for review without making an appointment to see a doctor first. Doctors should be able to review drugs online with a link to the medical records. This problem will be discussed at the practice meeting for review.

49/12 N.A.P. review for PPG

The affiliation fee is £40 inc. vat. This gives our PPG membership of this National Organisation.

49/13 Photos

We are still in need of about half of the committee having their photos taken.

49/14 A.O.B.

a] Elections

We will delay these for one month as both the Secretary and Treasurer are away on holiday. John L. has kindly said that he will be responsible for any nominations put forward for the posts of Chair, Vice Chair, Secretary and Treasurer.

b] Dr Ibrahim

Dr Ibrahim is still on sick leave.

c] Minute Taking

Len Coles said that it is difficult to Chair a meeting and take minutes of the meeting in the absence of the Secretary. Therefore it was suggested that this is done on a rota basis, or someone else be responsible for this role when it occurs.

49/15 Date of next meeting

The date of the next meeting will be 21st July 2014 at 6.45pm.

The meeting ended at 8.10pm.