



## Minutes of Meeting

Monday, 9<sup>th</sup> October, 2012 at 6.30 pm

<b>Member Present</b>		
Grant Stothard (Chairman),	Anne McShee	John Harshaw
Colette Buxton	Debbie Ford	Anne Aston (Secretary)
Jean Railton	Mary Kay	Hazel Mellard
Mandy Wareham	Colette Buxton	Anne Aston (Sec)
Geoffrey Henry	Karen Bestwick (Manager)	Dr Kar
<b>Apologies for Absence</b>		
Hazel Mellard Joanne Spacie	Jackie King-Owen Guy Freeland	Ryan Buxton

**1.0 Minutes of the Last Minutes** were accepted

### 2.0 Matters Arising

**2.1 Parking for Disabled People outside CSMC:** Grant (Chair - Stothard) said there was nothing further to report at present

**2.4 Bell in Reception** Karen said she is still looking for the right bell. However, she highlighted the fact that the door between reception and the back office is open much more frequently. This was welcomed.

**2.5 Hand-Washing Dispenser on the Reception Counter** will be fitted next week and a toilet roll dispenser will also be fitted. Karen explained that the latter was in response to toilet rolls going missing.

### 3.0 Surgery Up-Date

**3.1 Flu Jabs** – Karen reassured members that the vaccine being used by CSMC came from the same pharmaceutical company it had always used and patients were finding fewer side effects than in previous years. She asked the newspaper reportage about concerns over the vaccine were based on vaccines from another Pharmaceutical company and nothing to do with us.

**3.2. Batch Prescriptions** – CSMC will be piloting a scheme for electronic prescribing which will save a lot of paper for the practice. Karen said that even if we are a pilot



## Minutes of Meeting

practice this does not mean that we will be expected to rule out the glitches as these have already been done nationally.

- 3.3 Synching Prescriptions** – Anne explained that her morning and evening drugs were out of synch and this means rather than ordering her drugs once a month she now has to order twice a month. She said she had tried ordering tablets enough for 2 weeks but this was not possible and neither was ordering all her tablets early. Grant said he'd had a similar problem. Karen said this was an age old problem and Dr Kar talked about the cost of unused drugs in people's cabinets, however, they said they would look into this to see if it is possible.
- 3.4 Patient Numbers** – Karen said that there had been a rise of 75 patients this quarter while 42 patients left due to natural wastage. In April there were 2,668 patients and there are presently 2,738.
- 3.5 CPR Training** - took place for staff a couple of weeks ago.
- 3.6 Dr Pope** - will be working at CSMC until Christmas and Dr Carvery will return in August 2003 for 1 year.
- 3.7 Thomas College and Ravenscroft** residential homes for the elderly Karen reported that Dr Kar's visits were going well.
- 4.0 Chesterfield First** – Grant reported that he would find out more but Chesterfield North were quoting ½ price for advertisements. Nonetheless he said it was still quite expensive. Members talked about alternative ways to let the public know about CSMC.
- 5.0 Freedom Project** Anne (McShee) reported that Mark North is trying to extend the Project's services but getting a shop front for all the associated work. She said that there is an increasing reliance on food packages and very difficult for people to admit their need. Similarly this applied to furniture. She said that alternative therapies e.g. reflexology, acupressure and Reiki are available at the Assembly Rooms. Grant said that he had experienced Reiki and in his opinion it was well worth the cost.
- 6.0 Advertising in Church Magazines** – Grant said he would follow this up and Debbie said she will drop the Parish Magazine covering Palterton, Glapwell, and Scarcliffe into the surgery.
- 7.0 Surgery Extension.** Grant said that this involved a team effort. He had met with Guy (Freeland) and Mike (Aston) and himself meeting with Karen. Karen said that the funding authority had come back with more questions 3 weeks ago but she had heard nothing since then. Access Bolsover had done a survey and presented its findings.



## Minutes of Meeting

- 7.1 Emergency Exit from CSMC for Disabled People.** Grant said he had been in touch with The Bolsover Town Clerk who said the footpath between High Street and Castle Street is owned by Bolsover Town. However, the owner of the house adjacent to the path states that the path belongs to her. Furthermore she wishes the path to remain closed: she believes her property to potentially be at risk of vandalism if the path is re-opened. It is also understood that the proprietor of the commercial property on Castle Street, (said to become a fast food outlet) and has requested for the path to remain closed. The path is badly in need of repair. PPG members remembered the path being a public thoroughfare and are incensed that it remains closed. It was agreed that Grant should continue to pursue this.
- 8.0 Dr Kar** will be starting an Epilepsy Clinic initially in Sheffield and on 10<sup>th</sup> November he will train other G.P's.
- 9.0 Incentive Scheme** – Jean (Railton) asked about the report in the Daily Mail which said “At Hardwick Clinical Commissioning Group, in Derbyshire, practices are offered 25p per patient, up to around £1,600 in total, if they cut referrals (See Addendum attached.)
- 10.0 Facebook and Twitter** – Karen said Ryan (Buxton) had started the PPG off in terms of how to communicate with young people. It is important that we see how CSMC can work better with voluntary groups– this may involve also setting up links on the web. The young want increasingly use the computer access to health solutions. However, elderly people do not necessarily have access to computers and still want the old systems to work.
- 11.0 Virtual Wards** – The Care Coordinator will collate the incoming information from the various sources. Grant said when he was doing his Stewardship he visited a Shires Healthcare who reported that it was working well for them and was possibly reducing work.
- 12.0 PPG Noticeboard** – will be operative soon.
- 13.0 NAPP** – Karen agreed to the expenditure of one year's subscription. This issue in respect of its usefulness to members will be reviewed in September, 2013 and a decision about renewal will be made at that time.
- 14.0 HCCG** – 6 PPG members will attend the next meeting on Tuesday, 10<sup>th</sup> October at North Wingfield Resource Centre.
- 15.0 Phlebotomist Appointment times** Karen said that she was looking into this and would report back at the next meeting.



## Minutes of Meeting

- 16.0 Dr Kar's Fellowship qualification not listed on internet on the CSMC web site and his not being listed in "Doctors in Bolsover" on the Bolsover Council's web site (Dr Gadhvi) is still listed instead).** Karen thanked Guy (Freeland) for drawing this to her attention and she said this was an oversight and would be dealt with as soon as possible.
- 17.0 Venue for next Meeting** – it was decided to hold the next meeting at Anne Aston's to enable the lady who cleans the Centre to finish on time. PPG Meetings are scheduled between 6.30pm and 8 pm. It was agreed that if CSMC patients would like to know more, the Receptionist on duty will be only too willing to help.
- 18.0 Meeting closed** at 7.50pm
- 19.0 Next Meeting** 6.30pm, Monday, 12<sup>th</sup> November.