



Minutes of Meeting

Monday, 13th August, 2012 at 6.30 pm

Member Present

Grant Stothard (Chairman)	Anne Mc Shee	John Hareshaw
Colette Buxton	Guy Freeland	Ryan Buxton
Jean Railton	Debbie Ford	Geoff Henry
Mandy Wareham	Mary Kay	Anne Aston (Secretary)

Apologies for Absence

Jackie King-Owen, Hazel Mellard, Jackie King-Owen, Dr.Kar

1.0 Minutes of the Last Minutes - were accepted

2.0 Blue Badge Parking outside CSMC The Chair gave an update on the Disabled Parking issue, He stated the excellent news was that, after much lobbying, CSMC had been granted 2 parking spaces immediately outside CSMC.

3.0 Surgery Updates by Karen Bestwick

3.1 Two High Back Chairs For Waiting Room Grant said the two new years are now in place and in use in the waiting room.

3.2 Reception Bell Karen (Bestwick) said she had purchased one but it turned out to not be suitable. She is looking for one which will be for purpose.

3.3 Hand Washing Dispenser a bottle of hand cleansing gel has been provided on the reception counter for patients to use. A discussion took place over whether or not a wall mounted unit would be more appropriate.

3.3 Flu Jabs for the Elderly and Vulnerable 2nd-25th October 2012 Karen reminded the PPG that these were planned.

4.0 Chair Update :- Grant outlined plans for possible extensions and alterations to the surgery building. These would include two extensions to the building, one for a new consulting room and a new staff room. There would also be a new Disabled toilet. The Waiting Room would be extended into room 4 and new automatic doors fitted to the main entrance.

4.1 A survey by a disabled group highlighted several areas of concern especially in the area near to Reception and also the lack of space in some areas. They were also



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concerned about the Emergency Exit i.e. having to get wheelchairs across the grass in the graveyard. There were issues raised about blind and partially sighted patients moving around in the surgery.

These concerns were to be included in our submission to DPCT for funding for the project.

4.2 Lay member Hardwick Health Commissioning Group Anne Aston (Secretary) said she had received a comprehensive reply from Wendy Sunney HCCG in which she had acknowledged that the appointment had taken an inordinate amount of time and apologised. The gist of the letter said that the delay was largely due to DHSS and she admitted the remit had changed so that the original job description had also been changed. Guy (Freeland) asked whether the letter should be copied to other secretaries of HCCG group members. This was agreed.

4.3 NAPP (National Association for Patient Participation) iii) NAPP membership was discussed and it was agreed that the practice would assist us with funds so that we could apply for membership. The matter will be on the agenda for the next meeting.

4.4 Look Magazine, an e-mail has been sent to the magazine advertising the Sept, Flu Clinics.

4.5 Noticeboard, Karen agreed that the group can have its own noticeboard.

5.0 Networking Event - The Freedom Family Fun Day was held on sat 10th August. Geoff (Henry) joined Anne (McShee) and they reported back that it had been very successful and they had managed to distribute quite a lot of material.

6.0 Newsletter The newsletter was well received and Anne was congratulated for producing it .It contains a varied amount of extremely useful information, not just for our patients but for the general public of Bolsover.

7.0 Meeting closed at 8.20pm

8.0 Date of next Meeting,

Monday 8th October 2012.