

PATIENT PARTICIPATION STEERING GROUP
MINUTES OF MEETING HELD ON THURSDAY, 22ND SEPTEMBER 2011

PRESENT: Val Johnson, Practice Manager, Christina Krygier , Pam Livesley, Michael O’Sullivan, Geoffrey Scott, Kathleen Bradbury, Melvin Tooker, Barbara Holland.

APOLOGIES: Dr K Stoodley, Gwyneth Jessop, Jacob Amuli

WELCOME AND INTRODUCTIONS

Val welcomed two new members to the Group – Melvin Tooker and Barbara Holland and introductions were made.

MINUTES OF LAST MEETING

Read and approved.

DISPLAY MATERIALS FOR FLU SATURDAY – 1ST OCTOBER

Information Leaflet

Approved

Recruitment to PPG

Change wording so that the Patient Survey can be dropped off at the Church also.

Patient Survey

Underline “For Example” and ask patients to choose 2 items that they would like the PPG to prioritise. Pens and clip boards will be supplied and a box for the completed surveys.

Virtual PPG

In the future, consider forming a virtual PPG which will be computer/email based. We will also consider having the practice on Face Book.

National Association of Patient Participation Groups

Website address supplied on display notice for Flu Saturday – <http://www.napp.org.uk>.

Practice website address is www.whittingtonmoorsurgery.co.uk.

Patient Leaflets

To be updated and copies supplied at Flu Saturday, in the surgery waiting room and on the Website.

Patient Newsletter

Copies to be available at Flu Saturday, in the surgery waiting room and on the Website.

Badges for Flu Saturday

To be available on the day for PPG Members.

Notice Board – Waiting Area

After the Flu Saturday, a display regarding the PPG to be completed by the PPG group and situated in the practice waiting area.

Wheatbridge PPG

Interest was expressed about attending a PPG meeting at Wheatbridge. Val to make enquiries.

Next Meeting

The next meeting will be held on Monday, 10th October 2011 at 1.30pm